



Minutes

Committee Name: Safety Committee

Date: October 19, 2021

Time: 10:00am

Location: Zoom

Present: Kevin King, Tanner Barnett, Lisa Stephens

Absent: Ana Mora, Mike Metcalf, Jarrod Bowen, Lisa Fuller, Deanna Campbell

Non-members in attendance: Amanda Berry, student CFIT.

1. **Call to Order** – 10:05am
2. **Approval of Agenda** – Agenda approved.
3. **Approval of Minutes from 9/21/21 and Action Items:**
 - a. **Kevin will follow up with potential CFIT members, Kim Blackwell, Melissa Bowen, Heather Bopp, and Inge Olsen.** Kevin reported Melissa Bowen and Inge Olsen have agreed to serve on the CFIT.
 - b. **Kevin will inquire about Psychological First Aid Coordinator for ERP Team.** Psychological First Aid Coordinator for ERP Team Kevin will leave as ongoing agenda item as overall security is redefined.
 - c. **Committee members will email Kevin event campaign ideas for the 4 VAWA training categories.** Kevin did not receive any campaign suggestions and leave as ongoing agenda item. Peter Fulks and Kevin are discussing the current AJ Program and adding a Safety Officer Training and Recruiting program. The cadets connected to the program would be part of our safety efforts and we could recruit from within. Lisa suggested proactive measure on how to form healthy relationships. She will continue to research workshop ideas and report back.
4. **Safety Suggestion Boxes-** No suggestions to report.
5. **Report Out/Requests from Represented Groups –**
 - Site Directors (2)** – Lisa Stephens, Deanna Campbell
 - Faculty Reps** – CTE, Mike Metcalf, **Letters & Sciences**, Jarrod Bowen, **Student Services**, Ana Mora, **Faculty Union**, Lisa Fuller
 - Classified Reps-** Tanner Barnett, Vacant
 - Student Reps-** Vacant
6. **Great Shake Out** - Kevin discussed the preparation for the Great Shake Out. He is working with Natalie on getting more information sent out. Lisa Stephens will be out of the office during the drill. KRV will communicate

with Inge and follow up with Kevin. Tehachapi is prepared and Kristin Hanle will be on site. Lisa Stephens reported that all her sites will follow up with her after the drill and she will follow up with Kevin. ESCC unavailable to report today. Kevin reported they are understaffed and have some issues but will participate and communicate following the drill. The IWV campus has two on ground classes scheduled and we will be testing the phones. There are only two evacuation locations and notifications have been sent out. Kevin is working with evacuation team leaders stressing to report only what you see, there are no wrong answers. Kevin would like the drill to be simple and effective.

7. **CFIT Update** – Kevin reported CFIT had their first meeting. The initial discussion was on the team charge and questions were answered. The team will be looking for colleges similar in size to Cerro Coso for safety ideas.
8. **National Campaign Event Idea Follow up -**
9. **Review of Action Items**
10. **Future Agenda Items**
11. **Meeting Recap for Report-Out**
12. **Future Meeting Dates**

12/21/21

1/18/22

2/15/22

3/15/22

4/19/22

13. Adjournment

Meeting Chair: Kevin King

Recorder: Crystal Leffler