



Minutes

Committee Name: Safety Committee

Date: November 16, 2021

Time: 10:00am

Location: Zoom

Present: Kevin King, Deanna Campbell, Lisa Stephens, Mike Metcalf

Absent: Lisa Fuller, Jarrod Bowen, Tanner Barnett, Ana Mora

Non-members in attendance: Amanda Berry

1. Call to Order – 10:04am

- 2. Approval of Agenda** - Kevin adjourned the meeting at 10:15am due to low member turn out. Kevin will send an email with information on the Safety & Security AUP and the Great Shake Out. Kevin will be reviewing Outlook Calendars to see if there is a better meeting date or time that works for all members.

There was some discussion on the overwhelming amount of work placed on Kevin to enforce COVID related testing and proof of vaccination requirements. Kevin is seeking a temporary full-time position to assist with the process. Lisa stated the new COVID related proof of vaccination process has also affected her workload. She suggested requesting COVID funding for an assistant position that can serve all sites. The question was asked about using our current LVN and Medical Assisting students to help with COVID testing. Mike suggested Kevin reach out to Matt Wanta about student use.

- 3. Approval of Minutes and Action Items –** No action items to report. Minutes reviewed and approved from 10/19/21 with no changes.

- 4. Safety Suggestion Boxes-** No report.

5. Report Out/Requests from Represented Groups

Site Directors -

Lisa Stephens

Deanna Campbell

Faculty Reps –

CTE, Mike Metcalf, Letters & Sciences, Jarrod Bowen, Student Services,

Ana Mora

5.2 Classified Reps- Tanner Barnett, Vacant

5.3 Student Reps- Vacant

6. Great Shake Out Update -

- 7. CFIT Update –** Kevin reported CFIT met and there is pending discussion regarding guidance from Institutional Research. The group will be doing their own research until further information is available.

8. AUP –

9. Review of Action Items –

10. Future Agenda Items –

Ongoing Agenda Items:

10.1 Psychological First Aid Coordinator for ERP Team.

10.2 Committee members will submit campaign ideas for the 4 VAWA training categories.

11. Meeting Recap for Report-Out

12. Future Meeting Dates

12/21/21

1/18/22

2/15/22

3/15/22

4/19/22

13. Adjournment

Meeting Chair: Kevin King

Recorder: Crystal Leffler