



Minutes

Committee Name: Safety Committee

Date: December 14, 2021

Time: 9:00am

Location: Zoom

Present: Kevin King, Jarrod Bowen, Tanner Barnett, Lisa Stephens

Absent: Lisa Fuller, Ana Mora, Deanna Campbell, Mike Metcalf

Non-members in attendance:

1. **Call to Order** – 9:04am
2. **Approval of Agenda** –
3. **Approval of Minutes and Action Items** – No action items to report. Minutes reviewed and approved from 11/16/21 with no changes.
4. **Safety Suggestion Boxes**- No report.
5. **Report Out/Requests from Represented Groups** – Kevin discussed the importance of the Safety Committee meetings and the best approach for complete committee attendance. Kevin will review Outlook Calendars and class schedule to find the best day and time. Jarrod suggested we look at meeting on Fridays on non-CIC meeting Fridays. Lisa suggested sending a Doodle Poll with narrow options at first.
 - 5.1 **Site Directors** -
 - Lisa Stephens
 - Deanna Campbell
 - 5.2 **Faculty Reps** –
 - CTE, Mike Metcalf,
 - Letters & Sciences, Jarrod Bowen
 - Student Services, Ana Mora
 - Academic Senate, Lisa Fuller
 - 5.3 **Classified Reps**- Tanner Barnett, Vacant
 - 5.4 **Student Reps**- Vacant
6. **Fire Drill Survey** - Kevin reported on the fire drill survey results. He received the most comments from the IWV main campus, 3rd floor evacuation. The offices on the westside of the 3rd floor have been directed to the south stairs and then out front to the main building parking lot. Kevin had been working on changing to the nearest exit but was met with resistance. President Hancock supports changing this to the north stairwell which is the nearest exit for some 3rd floor offices. Kevin will update the IWV emergency exit route to reflect the changes to the 3rd floor exit routes. He will continue working to enhance radio communication and leadership during drills.

Action: Kevin will update the IWV emergency exit route to reflect the

changes to the 3rd floor exit routes.

7. Review of Action Items –

7.1 Kevin will update the IWV emergency exit route to reflect the changes to the 3rd floor exit routes.

8. Future Agenda Items –

Ongoing Agenda Items:

10.1 Psychological First Aid Coordinator for ERP Team.

10.2 Committee members will submit campaign ideas for the 4 VAWA training categories.

9. Meeting Recap for Report-Out

10. Future Meeting Dates

1/18/22

2/15/22

3/15/22

4/19/22

11. Adjournment

Meeting Chair: Kevin King

Recorder: Crystal Leffler