



# Minutes

**Committee Name:** Safety Committee

**Date:** February 15, 2022

**Time:** 10:00am

**Location:** Zoom

**Present:** Kevin King, Ana Mora, Deanna Campbell, Lisa Fuller, Lisa Stephens, Jarrod Bowen

**Absent:** Mike Metcalf, Tanner Barnett, Amanda Berry

1. **Call to Order** – 10:00am
2. **Approval of Agenda** – Kevin added CPR Training to Agenda.
3. **Approval of Minutes and Action Items** – No action items to report. Minutes reviewed and approved from 1/25/22 with no changes.
4. **Safety Suggestion Boxes** - No report.
5. **Report Out/Requests from Represented Groups** – First semester meeting no site reports.

**Site Directors -**

**Lisa Stephens** – Lisa Stephens has reached to the local fire department for information on the fire alarm company and notifications for Tehachapi.

**Deanna Campbell** – Deanna reported Bishop is starting to receive fines for false alarm calls. Cody and Kevin will engage with fire officials in the Bishop area on false alarm concerns.

**Faculty Reps –**

**CTE**, Mike Metcalf,

**Letters & Sciences**, Jarrod Bowen

**Student Services**, Ana Mora reported there are no concerns currently.

**Academic Senate** - Lisa Fuller

**Classified Reps-** Tanner Barnett, Vacant

**Student Reps-** Amanda Berry

**6. CPR Training -**

Ana Mora reported a lot of Classified staff are interested in the first aid training.

Lisa Fuller presented first aid training to Academic Senate. They would like to revisit the idea once she has additional information.

7. **CFIT Update**– Kevin reported CFIT has the survey results. They will meet next week to discuss broad ideas on guard uniforms and approachability. They will be making a recommendation to bring forward for support.

8. **Evacuation Drill Update** – Kevin reported the evacuation drill at IWV went

very well. The 3<sup>rd</sup> floor offices that evacuated went to the appropriate areas and the alarms were not disruptive to other areas. Kevin communicated a 3-tier approach to prepare faculty and staff for their rolls if on site the day of execution. Every faculty get 1<sup>st</sup> notice that we are preparing for an evacuation drill. A 2<sup>nd</sup> notice lets them know the drill will impact their scheduled class. Kevin stated the intent of the drill is to be familiar with your surroundings and responsibilities in the event of an emergency.

Kevin traveled to ESCC where Sarah Land and James Markham participated in the drills. Kevin walked through protocols with Yvonne and Sarah. He addressed how they will respond differently if they are alone on campus. Deanna stated she received positive feedback from staff on the directions provided by Kevin.

Mitel phones were tested at IWV and ESCC. The message had a target audience (people on campus) such as CDC playground, student center, parking lots. Kevin stated we are moving to a new system (app) where he will be able to schedule tests with each campus that he can initiate from his phone. Blackboard will go away once we move to the new system.

**9. Event Security** - Kevin brought up basketball games at Cerro Coso because of security concern. The large crowds, noise and energy created by our own supportive baseball team really creates stress over other team sometimes. We do have security guard presence at the games, but the guards have no real training in crowd control. Kevin mentioned creating a model where we identify individuals to get training to be used as event staff to keep control of event crowds.

## **10. Review of Action Items –**

### **11. Future Agenda Items –**

#### ***Ongoing Agenda Items:***

##### ***10.1 Update ERP.***

##### ***10.2 Psychological First Aid Coordinator for ERP Team.***

##### ***10.3 Committee members will submit campaign ideas for the 4 VAWA training categories.***

### **12. Future Meeting Dates -**

3/15/22

4/19/22

### **13. Adjournment**

Meeting Chair: Kevin King

Recorder: Crystal Leffler