



# Minutes

**Committee Name:** Budget Development Committee

**Date:** March 21, 2022

**Time:** 1:00PM

**Location:** Zoom

**Present:** Lisa Couch, Kelly Potten, Corey Marvin, Debbie Gregory, Heather Ostash, Kristie Nichols

**Absent:** Alex Gilewski, Matt Jones, Matt Crow

1. **Call to Order-** 1:05pm
2. **Approval of Agenda** – Agenda approved with no changes.
3. **Approval of Minutes and Action Items (attachment)** – Minutes from 3/14/22 pending.
4. **District Wide Budget Committee** – No report, the DWBC has not met since our last meeting on 3/14.
5. **HEERF/COVID Requests (attachment)** – Lisa shared two COVID requests for approvals:
  - A. Cody requested new vacuums for all campuses and CDC at IWV and Cal City due to increased cleaning demands.
  - B. Heather Ostash requested commercial grade washers and dryers for the CDC at IWV and Cal City due to increased laundry. The request includes two sets one with slightly different volume size to accommodate center.

The committee approved both COVID funding requests.

6. **Budget Request Review**
  - A. Norming Exercise – The committee discussed deferring the discussion due to lack of members in attendance. The committee agreed that a full committee discussion to cover the Norming Exercise would be ideal.
  - B. Template Review -



# Minutes

## 7. Future Agenda Items -

8. **Meeting Recap for Report-Out** – The committee reviewed and approved two COVID funding requests.

## 9. Future Meeting Dates

4/04/22	1pm - 2:30pm
4/11/22	1pm - 2:30pm
4/18/22	1pm -2:30pm
4/25/22	9am-10:30am
5/05/22	10:30am – 12noon

## 10. Adjournment

Meeting Chair: Lisa Couch

Recorder: Crystal Leffler