



# Minutes

**Committee Name: College Council**

**Date: September 20, 2018**

**Time: 2:00 pm – 4:00 pm**

**Location: EW 207**

**Present:** President Board, Ben Beshwate, John Daly, Katie Bachman, Frank Timpone, Cheryl Fitzsimmons, Sawyer Chrisman, Subber Dhillon, Corey Marvin, Paul Kuttig, Mike Barrett, Joe Slovacek, Peter Fulks, Deanna Campbell, Heather Ostash

**Absent:** Todd Dearmore, Jon Heaton, Lisa Couch, Lisa Stephens

**1. Call to Order**

2:04pm

**2. Reading of the Purpose of the Meeting**

The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President, and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

**3. Approval of Minutes and Action Items**

Minutes approved.

1. President Board will discuss ideas for appropriate observances of Cesar Chavez Day and Native American Day with Administrative Cabinet so that the observances can be institutionalized. A report back to College Council will be provided. Completion Date: October 2018. Ongoing

**4. Approval of Agenda**

Agenda approved.

**5. Discussion Items**

**5.1 Facilities Master Plan – DLR**

A powerpoint presentation on the Facilities Master Plan was provided by the DLR Group.

The plan can be viewed at <http://cerro-coso-cc-microsite.webflow.io/>



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## 6. Reporting Committees

### 6.1 Facilities – John Daly

Work is still ongoing in the Main Building and Child Care along with the completion of Mammoth. A student representative is still needed for the committee. The DLR report was also discussed.

### 6.2 Safety & Security – Todd Dearmore

The Safety & Security committee met recently and discussed evacuation drills and along with the procedures for the drills. The procedures will be reviewed in October and November. It was shared that the drills will have layers of trainings to make them more realistic. A safety & security evaluation went out last week. It was noted that the evaluation was a random sampling and not all employees received the evaluation. If you received an invite to participate please take a moment to do so.

### 6.3 Technology Resource Team (TRT) – Mike Campbell

The Technology Resource Team has not met since the last College Council meeting.

### 6.4 Student Success Support Programs (SSSP) – Heather Ostash

The Student Success Support Programs current focus is on cross functional teams. One team is already up and running and the onboarding team is being worked on now. Guided pathways are also being worked on with a large group attending a workshop on October 16, 2018. Two student representatives for each cross functional team was requested as well as two student representatives for SSSP.

### 6.5 Incarcerated Students Education Program – Peter Fulks

The first meeting of the Incarcerated Students Education Program will be on September 24, 2018. There will be a report out at the next College Council meeting. The State Chancellor's Office invited a group from our college to present an overview of the program at an upcoming conference on prison education. The State Chancellor's Office has also requested a site visit to the prison.



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## 7. Associated Committees

### 7.1 Budget Development – Lisa Couch

The new funding formula was discussed at the last Budget Development meeting. The online planning process document that incorporates the budget worksheets was also shared at the last meeting. Future meeting dates were confirmed.

The District Wide Budget committee met last week and they discussed the change in the college reserve level and the potential for calculations on the reserves.

### 7.2 Institutional Effectiveness Committee (IEC) – Corey Marvin

The Institutional Effectiveness Committee will meet on September 24, 2018.

### 7.3 Professional Development – Corey Marvin

The Professional Development committee reviewed their goals for the year at the last meeting and they will be focusing on the Adjunct Professional Development Day in November. There was also discussion on doing a flex day for all employees of Cerro Coso Community College. There will continue to be discussions on how to categorize professional development spending so that it can easily be identified.

### 7.4 Accreditation – Corey Marvin

The Accreditation Chair and the his team assistant visited IWV this week. The list of people who will be asked to speak with the team will be sent to Corey Marvin. He will then notify those people who are on the list and will send out a calendar invitation. College Council will be part of the list but not during the normal College Council meeting time. Please attend if your schedule permits. The final report out from the accreditation team will be 11:00 am on Thursday in the Library. Please share with your constituencies that there will be an opportunity for an open forum during College Hour on Tuesday, October 2, in LRC 604.



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## 8. Constituency Reports

### 8.1 Academic Senate – Ben Beshwate

Academic Senate had a meeting today. A College Council Member at Large has been chosen and will start attending the College Council meetings. A College Council Student Services member position has yet to be filled. There will also be a representative attending the Classified Senate meetings on a regular basis. All of the appointments will be finalized during the next Academic Senate Executive meeting. Ben Beshwate recently attended the 2018 Academic Academy hosted by the Academic Senate for California Community Colleges. One of the items discussed at the conference was guided pathways. The vote of no confidence for the State Chancellor is starting to heat up. The vote is due to the lack of transparency and not involving any of the employee groups or students in decisions. It was also shared that Student Senate has voted in favor of a no confidence vote.

### 8.2 Classified Senate – Paul Kuttig

At the last Classified Senate meeting they discussed the visit by the DLR Group to gather information for the facilities master plan. Paul Kuttig was nominated to go the DLR meeting with the committee's recommendations. Lynn Charlon has volunteered to be the Birthday Potluck and Decoration committee lead.

### 8.3 Student Government – Subber Dhillon

Monday was celebrated as Constitution Day. Today was the first Thirsty Thursday of the semester and was a hit. Games were recommended for the next Thirsty Thursday. Student Government approved two participants to attend General Assembly and SESAW. There are ongoing discussions regarding the date for the haunted house. They would like to schedule it during the Alumni Zombie Run to help increase attendance at both events.

### 8.4 Consultation Council – President Board/Ben Beshwate

The next Consultation Council will be on September 25, 2018. The board policies presented at the last College Council meeting were shared with the managers at the last Admin Cabinet meeting. There were no questions from the managers to bring forward. It was also decided at the Admin



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Cabinet meeting that Katie Bachman will be the new Admin Cabinet representative for College Council.

## 8.5 Community College Association (CCA) – Joe Slovacek

The Community College Association will meet on September 24, 2018. The ongoing discussion is on mileage between the campuses.

## 8.6 California School Employee Association (CSEA) – Mike Barrett

The California School Employee Association will be meeting next week. Officer nominations will be taking place soon.

## 9. President's Report

### 9.1 Accreditation – See 7.4

### 9.2 Legislation

SB577 – The bill was signed by the Governor today. SB577 will provide a pathway for people who are not credentialed to be able to accomplish this and get their classes through distance education instead of having to travel to a Cal State or CSU. All classes would be done by distance education. The next step is to get the funding for the grants associated with SB577.

The Legislative Advocacy Group handbook is being finished now. There is still time to participate on the committee if you'd like. Student participation is highly recommended.

## 10. Review of Action Items

1. President Board will discuss ideas for appropriate observances of Cesar Chavez Day and Native American Day with Administrative Cabinet so that the observances can be institutionalized. A report back to College Council will be provided. Completion Date: October 2018.

## 11. Future Agenda Items

11.1 Safety & Security Report to the Board of Trustees on November 1, 2018

11.2 Smoke & Tobacco Free Campus (attachment will be made available)



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- 11.3 Child Development Center Program Review – Jessica Krall
- 11.4 Participatory Governance Model Handbook
- 11.5 Native American & Caesar Chavez Day Observances

## 12. Future Meeting Dates

<del>September 6, 2018</del>	February 7, 2019
<del>September 20, 2018</del>	February 21, 2019
October 4, 2018	March 7, 2019
October 18, 2018	March 28, 2019
November 1, 2018	April 4, 2019
November 29, 2018	April 25, 2019
January 17, 2019	May 7, 2019 (If needed)

## 13. Adjournment

3:33 pm

Meeting Chair: President Board / Ben Beshwate

Recorder: Jennifer Curtis