



Minutes

Committee Name: College Council

Date: November 29, 2018

Time: 2:00 pm – 4:00 pm

Location: EW 207

Present: President Board, Ben Beshwate, Cheryl Fitzsimmons, Lisa Stephens, John Daly, Paul Kuttig, Mike Campbell, Todd Dearmore, Tyson Huffman, Lisa Couch, Katie Bachman, Jon Heaton, Frank Timpone, Heather Ostash, Joe Slovacek, Peter Fulks, Corey Marvin, Deanna Campbell, Mike Barrett

Absent: Subber Dhillon, Sawyer Chrisman

Guest: Maura Murabito, Rebecca Pang, Stephanie Brantley

1. Call to Order - 2:03pm

2. Reading of the Purpose of the Meeting

The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President, and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

3. Approval of Minutes and Action Items

Minutes approved.

1. Approved changes to the Incarcerated Students Education Program Composition and Charge will be shared with the committee for the final approval. Completion Date: October 18, 2018. Completed and the Incarcerated Students Education Program Composition and Charge attached to the minutes.

2. Ben Beshwate recommended that the Calendar Committee work together with the Director of Outreach, and the Student Advisor to come up with a calendar of annual celebrations. Completion Date: November 2018. On agenda.

4. Approval of Agenda

Agenda approved.



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5. Discussion Items

5.1 Section Plan Presentations

5.1.a Career Technical Education – Maura Murabito

The Career Technical Education Section Plan was presented.

5.1.b Distance Education – Rebecca Pang

The Distance Education Section Plan was presented.

5.1.c East Kern – Lisa Stephens

The East Kern Section Plan was presented.

5.1.d Letters & Sciences – Chad Houck

The Letters & Sciences Section Plan was presented.

5.1.e Eastern Sierra College Center – Deanna Campbell

5.2 College Wide Calendar of Events – Katie Bachman (attachment)

A calendar of events was shared with the group. The committee agreed upon a list of events each month that they felt would be important to recognize with institutional support. It was noted that this calendar also ties in with the safety calendar. Highlighted events were the Native America Heritage Month in November, and Cesar Chavez Day in March. The next step will be to come up with activities for the days noted and work with different groups on campus to come up with additional ways to support and celebrate the events. Events to be added were Disability Awareness Day in October, and Martin Luther King Jr. Day in January.

5.3 Smoke & Tobacco Free Campus (SGA) – President Board/Ben Beshwate

Cerro Coso Community College has received a grant through the American Cancer Society to help with implementing a smoke free campus. It was decided that a task force should be formed to come up with ideas for implementation. Student Government, CSEA, Classified Senate, Academic Senate, along with Administration will participate.

Action Item: Participation in the Smoke Free Campus task force was requested by January. Completion Date: January 2019.



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5.4 Signage Task Force (Postings, Announcements) – President Board

The halls in the Main Building at IWV are extremely bare so it was determined that a task force would be pulled together to decide where information could be posted. Lisa Couch will chair the task force with participation from Student Government, CSEA, Classified Senate, Academic Senate, Administration, and Facilities. It was shared that the IWV breakroom will have three bulletin boards for posting from CSEA, Academic Senate, etc. The other sites should contact John Daly for bulletin boards for their breakrooms.

Action Item: The Signage Task Force will provide an update to College Council in February 2019. Completion Date: February 2019.

5.5 Report from District Wide Budget Committee – Ben Beshwate

It was unclear how reports back from the District Wide Budget Committee should be received. It was shared that the committee representatives should be reporting back to their committees on a regular basis. It is important for the faculty representatives to give a report out to Academic Senate. Lisa Couch will provide a report out to College Council.

6. Reporting Committees

6.1 Facilities – John Daly

6.2 Safety & Security – Todd Dearmore

6.2.a Safety & Security Report 2018 – Attachment

A review of the 2018 Safety & Security report was provided. President Board will provide a report out of the Safety & Security report at the Board Retreat in January.

6.3 Technology Resource Team (TRT) – Mike Campbell

6.4 Student Success Support Programs (SSSP) – Heather Ostash

6.5 Incarcerated Students Education Program – Peter Fulks



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7. Associated Committees

- 7.1 Budget Development – Lisa Couch
- 7.2 Institutional Effectiveness Committee (IEC) – Corey Marvin
- 7.3 Professional Development – Corey Marvin
- 7.4 Accreditation – Corey Marvin

8. Constituency Reports

- 8.1 Academic Senate – Ben Beshwate
- 8.2 Classified Senate – Paul Kuttig
- 8.3 Student Government – Subber Dhillon
- 8.4 Consultation Council – President Board/Ben Beshwate
Instructions on how to access the documents from all previous Consultation Council meetings was shared.
- 8.5 Community College Association (CCA) – Joe Slovacek
Flex Day activities are being discussed. Individual student SLO's instead of summary statistics are being discussed.
- 8.6 California School Employee Association (CSEA) – Mike Barrett

9. President's Report – No report

10. Review of Action Items

- 1. Participation in the Smoke Free Campus task force was requested by January. Completion Date: January 2019.
- 2. The Signage Task Force will provide an update to College Council in February 2019. Completion Date: February 2019.



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11. Future Agenda Items

- 11.1 Child Development Program Review – Jessica Krall
- 11.2 Smoke Free Campus Task Force Update January 2019
- 11.3 Signage Task Force Update February 2019 – Lisa Couch

12. Future Meeting Dates

September 6, 2018	February 7, 2019
September 20, 2018	February 21, 2019
October 4, 2018	March 7, 2019
October 18, 2018	March 28, 2019
November 1, 2018	April 4, 2019
November 29, 2018	April 25, 2019
January 17, 2019	May 7, 2019 (If needed)

13. Adjournment – 3:58pm

Meeting Chair: President Board / Ben Beshwate

Recorder: Jennifer Curtis