



Minutes

Committee Name: College Council

Date: January 17, 2019

Time: 2:00 pm – 4:00 pm

Location: Admin Conference Room, MB 318

Present: President Board, Ben Beshwate, Cheryl Fitzsimmons, Lisa Stephens, John Daly, Paul Kuttig, Mike Campbell, Todd Dearmore, Tyson Huffman, Lisa Couch, Katie Bachman, Jon Heaton, Frank Timpone, Heather Ostash, Peter Fulks, Corey Marvin, Deanna Campbell, Mike Barrett, Sawyer Chrisman, Joe Slovacek

Absent: Peter Fulks, Subber Dhillon

1. Call to Order

2:04 pm

2. Reading of the Purpose of the Meeting

The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President, and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

3. Approval of Minutes and Action Items

Minutes approved.

1. Participation in the Smoke Free Campus task force was requested by January. Completion Date: January 2019. The American Cancer Society hosted a webinar this week regarding the \$8,000 grant Cerro Coso Community College was awarded. Heather Ostash provided an overview of the content covered during the webinar. The funds that we will be receiving can be used in a broad manner and the college is allowed to decide what direction it would like to go but they would like to see all colleges go completely smoke free. Deadlines were discussed and it was also shared that there is a student survey already developed that the College can utilize. The task force will be called together soon with an ongoing update provided to College Council.
2. The Signage Task Force will provide an update to College Council in February 2019. Completion Date: February 2019. Membership is being



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worked on now and will be reported out soon. An ongoing update will be provided to College Council.

4. Approval of Agenda

Agenda approved.

5. Discussion Items

5.1 Annual Division Plan – Administrative Services - Lisa Couch (attachment)
A review of the Administrative Services Annual Division Plan was presented by Lisa Couch.

5.2 Annual Division Plan – Student Services - Heather Ostash (attachment)
A review of the Student Services Annual Division Plan was presented by Heather Ostash.

5.3 Annual Division Plan – Academic Affairs - Corey Marvin (attachment)
A review of the Academic Affairs Annual Division Plan was presented by Corey Marvin.

5.4 Annual Division Plan – President’s Office - President Board (attachment)
A review of the President’s Office Annual Division Plan was presented by President Board.

6. Reporting Committees

6.1 Facilities – John Daly

No report. The committee will meet on February 12, 2019.

6.2 Safety & Security – Todd Dearmore

The first meeting will be in February. Security service is currently out for RFP with hopes of having a new contract in place by July. Active assailant training will be provided this semester along with a behavioral program. The Safety & Security report will be presented to the Board in February. Student trainings were highlighted and will also be included.



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6.3 Technology Resource Team (TRT) – Mike Campbell

No report. First meeting will be in February.

6.4 Student Success Support Programs (SSSP) – Heather Ostash

The Cross Functional Teams and other communication projects are ongoing. The focus of the last meeting was to discuss the tremendous need for student participation in the upcoming projects.

6.5 Incarcerated Students Education Program – Peter Fulks

Meeting dates for this semester are currently being identified. The Adjunct faculty enjoyed being able to participate in the January flex day. The Transitions Grant RFA is currently being worked on for review and is due by January 28, 2019. This grant will assist current and formerly incarcerated students support reentering into their communities.

7. Associated Committees

7.1 Budget Development – Lisa Couch

The Budget Development Committee is discussing areas that need to be considered in an internal allocation model.

7.1.a District Wide Budget Development Committee

The District Wide Budget Development Committee is currently working on the revisions to the timeline so the colleges can provide input in the district annual reviews. This may cause some timeline changes to the local timelines for Annual Unit Plans and Annual Division Plans. The committee is also working on identifying an internal allocation model including allocating district wide costs. External assistance is being sought for help in determining the allocation of district costs.

7.2 Institutional Effectiveness Committee (IEC) – Corey Marvin

The committee has not yet met.

7.3 Professional Development – Corey Marvin

The committee has not yet met.



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7.4 Accreditation – Corey Marvin
The committee has not yet met.

8. Constituency Reports

8.1 Academic Senate – Ben Beshwate (attachment)

The committee has not yet met. The executive council met today. Cerro Coso became the 15th college to pass a no confidence vote for Chancellor Oakley. The Academic Senate is moving to amend their constitution to become a representative of a whole for 2019-2020. An attendance policy for executive council is also being instituted.

8.2 Classified Senate – Paul Kuttig

At the last meeting there was discussion regarding a professional development subcommittee. The Classified Senate is currently working with Academic Senate for help in establishing the subcommittee. There will be a self-evaluation survey sent out to classified to see how they can approve. The 4cs conference was discussed and looking for participants. Birthday potlucks were discussed and the move towards a seasonal event was decided on. A cupcake wars event is being discussed with hopes of having it the week of Valentine's Day.

8.3 Student Government – Sawyer Chrisman

On January 7, 2019, Cerro Coso Student Government held a retreat for all three colleges at Cerro Coso. One of the main topics for the day was ideas on how to keep senators. The group is currently working on getting business participation for the coyote cards.

8.4 Consultation Council – President Board/Ben Beshwate

During the first meeting of the new semester the discussion was taking board procedures out of the board policy section and into their correct place in procedures.

8.5 Community College Association (CCA) – Joe Slovacek

The committee has not yet met.



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8.6 California School Employee Association (CSEA) – Mike Barrett

The committee has not yet met. They are currently gearing up for negotiations. The polling of classified for 2019 summer hours will take place soon.

9. President's Report

9.1 2019-2020 Governor's Budget (attachment)

The anticipate allocation date for the current year is February 20, 2019. What the allocation will look like internally is not yet known. There is still a lot of uncertainty regarding the 2019-2020 budget because we don't currently know the allocation for this current year. There will be an increase to COLA of 3.46% for the upcoming year, but there will not be a change in the split. There is going to be an elimination of the following one-time monies: hunger free, mental health, instructional material, and deferred maintenance. There will be a slight relief for the STRS obligations from a one-time investment of \$700 million. It was noted that a lot can change between now and May.

9.2 Faculty Recruiting (attachment)

The letter regarding faculty recruitment for 2019-2020 was shared with the group. A brief history on the process and how the decisions were made was provided by President Board.

9.3 KCCD LinkedIn Page

The Kern Community College District has a LinkedIn page and all current employment positions will be highlighted on the page. Please follow the page if you have a LinkedIn account.



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10. Miscellaneous

All are encouraged to attend the Meet and Greet on April 9, 2019. The faculty receiving tenure will be celebrated along with new employees, transfers, and classified permanent status.

11. Review of Action Items

No action items.

12. Future Agenda Items

12.1 Child Development Program Review – Jessica Krall

13. Future Meeting Dates

September 6, 2018	February 7, 2019
September 20, 2018	February 21, 2019
October 4, 2018	March 7, 2019
October 18, 2018	March 28, 2019
November 1, 2018	April 4, 2019
November 29, 2018	April 25, 2019
January 17, 2019	May 7, 2019 (If needed)

14. Adjournment

Meeting Chair: President Board / Ben Beshwate

Recorder: Jennifer Curtis