



Minutes

Committee Name: College Council

Date: February 7, 2019

Time: 2:00 pm – 4:00 pm

Location: Admin Conference Room, MB 318

Present: President Board, Ben Beshwate, Cheryl Fitzsimmons, John Daly, Mike Campbell, Todd Dearmore, Tyson Huffman, Katie Bachman, Jon Heaton, Frank Timpone, Peter Fulks, Corey Marvin, Deanna Campbell, Sawyer Chrisman, Joe Slovacek, Jan Moline, Mike Barrett

Absent: Lisa Couch, Heather Ostash, Subber Dhillon, Paul Kuttig, Lisa Stephens

1. Call to Order

2:04pm

2. Reading of the Purpose of the Meeting

The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President, and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

3. Approval of Minutes and Action Items

Minutes approved.

No action items from the previous meeting.

4. Approval of Agenda

Agenda approved.

5. Discussion Items

5.1 Smoke Free Campus Task Force Update – Heather Ostash/Tyson Huffman

The committee has not yet been called together. Tyson Huffman will be working with Heather Ostash to put the committee together and report out at College Council.

5.2 Signage Task Force Update – Lisa Couch

The committee met last week and will be meeting again next week to look at suggestions.



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6. Reporting Committees

6.1 Facilities – John Daly

The committee will meet next and they will be reviewing the Resource Request Analysis prior to presenting at College Council.

6.2 Safety & Security – Todd Dearmore

The committee will be meeting next week.

6.3 Technology Resource Team (TRT) – Mike Campbell

The Wi-Fi upgrade plan was discussed. All access points (AP's) are being updated at all sites. Work is being done to replace controllers and all of the AP's, which will increase the coverage at the sites. The next phase will be to look at our outdoors AP's. This project is currently being funded by the District Office with all of the college's paying a percentage at the end of the project.

Zoom integration into iTV sessions was discussed. There have been glitches but those are being worked through and it seems to be going well.

The IT Resource Plan was discussed with no areas of concern. It was stressed that all computers college-wide will need to be updated to Windows 10 by January 2020.

In March there will be a change to the email with an application called SecureLink. This new application will help with emails that have questionable attachments and will only affect inbound emails.

6.4 Student Success Support Programs (SSSP) – Heather Ostash

The cross functional inquiry teams are moving ahead. The website is being reviewed by one of the teams to address clear pathways for students. The next phase of the review will be student focus groups.

The second team will be looking at the application conversation. The review will be from onboarding of students through census of their first semester. They will be focused on communication and outreach to students. The committee received training on Navigate to help identify issues. Committee members are also being sent to Achieving the Dream. Sandy McGlothlin, who is with the Central Valley Higher Ed Consortium, will be visiting the IWC Campus on February 27, 2019. She will also be attending



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the SSSP meeting on that day. She will be a tremendous resource on guided pathways.

6.5 Incarcerated Students Education Program – Peter Fulks

The committee has met twice this semester. They have been working on a transition grant application. This grant would assist students inside and outside of the prison as well as helping staff with training. Guidelines and best practices are being identified. A form is being developed that helps incarcerated students with inquiries as well as a way to communicate with faculty while keeping within the guidelines set by the California Department of Corrections Rehabilitations.

The committee is recommending a certification or high level training for those who want to teach in the prison or who are already teaching in the prison. Once this training is developed it can be shared state wide and the goal is to have the training completed and available by August.

7. Associated Committees

7.1 Budget Development – Lisa Couch

There is no update at this time. The next meeting is scheduled for later in February.

7.1.a District Wide Budget Development Committee

Cambridge West will be meeting with the District Wide Budget Development Committee to discuss assisting in developing an internal allocation model and District Office chargeback model. The group will also begin hearing presentations of the District Annual Unit Reviews and the 2019-20 budget requests for the District Office.

7.2 Institutional Effectiveness Committee (IEC) – Corey Marvin

The committee is scheduled to meet on Monday. As part of the Vision for Success they will be aligning the college goals with the state's Vision for Success Goals. Cerro Coso's matrix needs to line up with the state's matrix. This must be completed by March 15, 2019, for submission to the Board of Trustees for the April Board Meeting.



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7.3 Professional Development – Corey Marvin

The committee meets next week and will be working on the Resource Request Analysis.

7.4 Accreditation – Corey Marvin

No meeting planned for five years! The Accrediting Commission for Community and Junior Colleges (ACCJC) contacted President Board to let her know that they will be using the accommodations that we received for their upcoming trainings. Please review the President's Brief for a summary of the letter received by ACCJC.

8. Constituency Reports

8.1 Academic Senate – Ben Beshwate

The Executive Council met today and they have selected a new Honors Coordinator, Guck Ooi. The Senate is moving towards a representative senate. There was a request for an Open Education Resource Liaison from the state Academic Senate. It was decided that Sharlene Paxton would fill that role. They are finalizing the hiring committees. Nakysa Cummings was selected to participate on the hiring committee for the Associate Vice Chancellor for Economic and Workforce Development. The Student Services representative for College Council is Jan Moline. The new Zoom integration is working wonderful.

8.2 Classified Senate – Cheryl Fitzsimmons

The committee will meet next week.

8.3 Student Government – Sawyer Chrisman

Club Rush is scheduled next week on February 12, from 12-2, on the quad at IWV. If there is inclement weather it will be moved to the Student Center. The students have been discussing doing their own version of Ted Talks. Professors have been selected and will be asked if they would like to participate soon. One topic being discussed was Woman in STEM. With the move back into the main building it was decided that a scavenger hunt would help students learn the layout of the building. More information will



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be shared about the scavenger hunt at a later date.

8.4 Consultation Council – President Board/Ben Beshwate

A report of the January 22, 2019, Consultation Council was provided by President Board.

8.5 Community College Association (CCA) – Joe Slovacek

No new information to share.

8.6 California School Employee Association (CSEA) – Mike Barrett

Negotiations will take place on February 22, 2019. They will be working on finalizing the language to allow Classified to serve as Adjunct Faculty as long as they meet minimum qualifications. The extended individual disability insurance is being looked at as well.

9. **President's Report**

9.1 Legislative Talking Points (attachment)

The Legislative Conference put on by the League of California was attended by President Board, Chancellor Burke, and the Leadership Academy participants the last weekend in January. The talking points that were used for discussions with the Legislators were shared with the group. There is a new bill on the floor of the senate that would allow homeless students the opportunity to park and sleep in our parking lots overnight. This bill will be watched carefully.



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10. Review of Action Items

No action items.

11. Future Agenda Items

11.1 Child Development Program Review – Jessica Krall

11.2 Resource Request Analysis – John Daly March 7, 2019

12. Future Meeting Dates

~~September 6, 2018~~

~~February 7, 2019~~

~~September 20, 2018~~

~~February 21, 2019~~ Cancelled

~~October 4, 2018~~

March 7, 2019

~~October 18, 2018~~

March 28, 2019

~~November 1, 2018~~

April 4, 2019

~~November 29, 2018~~

April 25, 2019

~~January 17, 2019~~

May 7, 2019 (If needed)

13. Adjournment

3:22pm

Meeting Chair: President Board / Ben Beshwate

Recorder: Jennifer Curtis