**Committee Name: College Council**

**Date: April 21, 2022**

**Time: 2:00pm – 4:00pm**

**Location: IWV Community Room & Zoom**

**Attendees: Peter Fulks, President Hancock, Yvonne Mills, Heather Ostash, Melissa Bowen, Lisa Stephens, Michael Bonner, Deanna Campbell, Lisa Couch, Mike Barrett, Mike Campbell, Kevin King, Corey Marvin, Joe Slovacek, Cody Pauxtis**

**Absent: Mia Guzman   
  
Guest: Valerie Karnes, Tyson Huffman**

## Call to Order – 2:09pm

## Purpose of the Meeting The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

## Approval of Minutes and Action Items

No action items from previous meeting.

Minutes approved.

## Approval of Agenda

Agenda approved.

## Constituency Reports

5.1 Academic Senate – Yvonne Mills

* Exec elections for next year took place and the new Vice President is Melissa Bowen.
* The Faculty Chairs are in the process of selecting their representative for the upcoming year.
* The Accreditation mid-term report was presented by Corey Marvin.
* The LAC & IT Program Reviews were approved.
* Senate voted to approve SSSP Scale of Adoption assessment.
* A resolution was submitted to the District for the CVCOEI as an entry as a teaching college.
* May 3 will be the last meeting of the semester.
  1. Classified Senate – Vacant

No report.

5.2 Student Government – Mia Guzman  
No report.

5.3 Consultation Council – President Hancock/Yvonne Mills

Chancellor’s Report

No report.

5.4 Community College Association (CCA) – Joe Slovacek  
Grievance meeting and executive meeting next week. Elections will be happening next week.

5.5 California School Employee Association (CSEA) – Mike Barrett

## Ratified the successor agreement for the collective bargaining agreement.

## Collective bargaining negotiations for 22-23 should begin in May.

## President Hancock has been invited to the Classified Participatory Governance meeting on May 12.

## Reporting Committees

* 1. Facilities – Cody Pauxtis

Burroughs High School will be holding their Prom for over 200 students at IWV this Saturday.

* 1. Safety & Security – Kevin King

The PowerPoint slide was presented. The Security CFIT will be presented to Academic Senate at their May meeting.

* 1. Technology Resource Team (TRT) – Mike Campbell

The PowerPoint slide was presented.

The network switch went down which caused an interruption in service. It is now up and running but it has been decided to switch back to Frontier. They will be able to offer us faster speeds.

There was discussion regarding multifactor authentication for students to address financial aid fraud. Testing has been taking place over the last few days and issues have been identified. There is also concern that making a switch to a multifactor authentication right now would impact our current students at the end of the semester. President Hancock will send an email to Chancellor Christian and the presidents requesting that the multifactor authentication not be turned on until after the semester has ended to allow for additional training of employees, and additional messaging to students.   
Action Item: President Hancock will send an email to Chancellor Christian and the presidents requesting that the multifactor authentication not be turned on until after the end of the semester. Completion Date: April 2022.

* 1. Student Success Support Programs (SSSP) – Heather Ostash  
     The PowerPoint slide was presented.
  2. Incarcerated Students Education Program – Peter Fulks

The PowerPoint slide was presented. Committee will meet next week. The Rising Scholars Grant was approved.

## Associated Committees

* 1. Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*

The PowerPoint slide was presented. The 2022-23 requests are being reviewed and the recommendations will be presented at the May College Council meeting.

* + 1. District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

Will be meeting tomorrow.

* 1. Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*

Will meet next week.

* 1. Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*

Will meet next week.

* 1. Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

A new meeting will need to be arranged prior to the end of the semester.

## Task Force Updates

* 1. Enrollment and Student Success with Equity Task Force Update – Corey Marvin   
     The committee will meet next week. The Graduate Communication Group will be presenting to the task force. The self-assessment will begin soon. There will be two additional meetings before the semester ends.
  2. Participatory Governance Model Task Force Update– President Hancock & Yvonne Mills   
     The task force has been adding content based on models from other districts. The roles, rules, and tools are being looked at closely with clear definitions. The next step will be for President Hancock to clean up the shared document for review by the task force so that they can review their progress. The committee will meet in a few weeks for a final review of the term. Work will resume in the fall.
  3. Strategic Plan Task Force Update – President Hancock   
      The draft plan has been uploaded to the website for review and comments through April 29, 2022. The plan will be shared with College Council in May.
  4. Climate Survey Task Force Update – President Hancock.   
     The task force will meet today. President Hancock will be presenting five recommendations moving forward to the committee. The committee will then agree upon recommendations and those will be shared with College Council in May. The District Climate Survey will be administered in the fall. This will help us establish our new baseline moving forward.

## Discussion Items

## IT/Cyber Security Program Review (attachment) – Valerie Karnes The IT/Cyber Security Program Review was presented by Valerie Karnes.

## LAC Program Review (attachment) – Tyson Huffman The LAC Program Review was presented by Tyson Huffman.

## College Council Reporting – Yvonne Mills / President Hancock There has been discussion between Yvonne Mills and President Hancock as to College Council being report heavy. They recommended the committee look for possible changes to the structure while making sure information is still being shared. Defining what feedback is needed will be important. A suggestion was made for the various committees to write a report once a month to be placed in the Howler. Having metrics reported out was also suggested. More discussions will take place for future changes.

## July 25, 2022, Return to Campus / Remote Work Policy - President Hancock The return to campus date for Classified and Administration will be July 25, 2022. This will allow time over summer for transition. Given the environment and competition for employment, how we deliver our services and programs has shifted. Flexibility for remote work will depend on the role of the employee and what can be done at a distance. Suggestions will be reviewed, and a policy will be developed.

## Legislative Updates

## 10.1 Listing of pending legislation uploaded to College Council folder.

## Staffing Update

## Staffing Update (attachment) – President Hancock

Staffing update provided.

## President’s Report

## 12.1 Staffing resource request analysis The document has been added to the College Council group. Any questions can be directed to President Hancock. Restructuring of Student Services was a concern by faculty since the college is declining in numbers. It was shared that we are building the infrastructure so that we can accomplish our goals and help grow the number of students. Measuring the success will be important. 12.2 All Staff Meeting Employees will be invited to a half day all-staff meeting in the fall. A date has not been set but a few weeks after census may be optimal. 12.3 Investment Proposal (attachment) The investment proposal document has been added to the College Council group. The return-on-investment numbers were updated so that they are now cumulative.

## Miscellaneous n/a

## Review of Action Items

1. President Hancock will send an email to Chancellor Christian and the presidents requesting that the multifactor authentication not be turned on until after the end of the semester. Completion Date: April 2022.

## Future Agenda Items

## Tentative Budget – Lisa Couch

## Call to Action Presentation – Heather Ostash & Julie Cornett

## E-Sports Update

## Banner 9 Baseline Software & Late Add Process

## Future Meeting Dates

~~September 2, 2021~~ ~~February 3, 2022~~  
~~September 16, 2021~~  ~~February 17, 2022~~  
~~October 7, 2021~~ ~~March 8, 2022~~  
~~October 21, 2021~~ ~~March 17, 2022 – moved to March 24, 2022~~  
~~November 4, 2021~~ ~~April 7, 2022~~   
~~December 2, 2021~~ ~~April 21, 2022~~   
 May 2, 2022 (Monday meeting – BOT at CC)

**15. Adjournment – 4:19 pm**

Meeting Chair: President Sean Hancock / Yvonne Mills

Recorder: Jennifer Curtis