**Committee Name: College Council**

**Date: April 30, 2020**

**Time: 2:00 pm – 4:00 pm**

**Location: Zoom**

**Present: Ben Beshwate, Frank Timpone, Lisa Couch, Mike Campbell, Paul Kuttig, Jan Moline, John McHenry, Deanna Campbell, Corey Marvin, Heather Ostash, John Daly, Joe Slovacek, Peter Fulks, President Board, Lisa Stephens, Kevin King, Cody Pauxtis**

**Absent: Mike Barrett, Sawyer Chrisman, Jon Heaton, Melissa Bowen  
Guest: Natalie Dorrell, Guck Ooi, Resa Hess**

## Call to Order – 2:02 pm

## Reading of the Purpose of the Meeting The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President, and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

## Approval of Minutes and Action Items

Minutes approved with no changes.

No Action Items.

## Approval of Agenda Agenda approved.

## Reporting Committees A review of the Reporting Committee PowerPoint slides were presented.

* 1. Facilities –John Daly
  2. Safety & Security – Kevin King
  3. Technology Resource Team (TRT) – Mike Campbell
  4. Student Success Support Programs (SSSP) –Heather Ostash
  5. Incarcerated Students Education Program – Peter Fulks

## Discussion Items

* 1. Resource Request Analysis –Marketing – Natalie Dorrell (attachment)  
     A review of the Marketing Resource Request Analysis was provided by Natalie Dorrell.
  2. Resource Request Analysis – Staffing - President Board (attachment)  
     A review of the Staffing Resource Request Analysis was provided by President Board. It was noted that after the document was written the Board of Trustees provided a budget directive for all colleges to not use their reserves to balance their budgets so all permanent hires will require a greater scrutiny moving forward.
  3. Honors Program Review – Guck Ooi (attachment)  
     A review of the Honors Program Review was provided by Guck Ooi.
  4. Human Resources Program Review – Resa Hess (attachment)   
     A review of the Human Resources Program Review was provided by Resa Hess.
  5. Assessing this year’s work  
     President Board and Ben Beshwate will have further discussions as to whether or not survey’s will be sent out.   
     Action Item: President Board and Ben Beshwate will work together to determine if a College Council survey will be sent out for this year’s work. Completion Date: May 2020.
  6. Setting College Council Dates for 2020-2021 (attachment)  
     The proposed College Council dates for 2020-2021 was reviewed. Ben Beshwate will contact the faculty to verify class times don’t interfere with College Council times.

## Associate Committees A review of the Associate Committee PowerPoint slides were presented.

* 1. Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10 (attachment)*Lisa Couch presented the tentative budget recommendation from the Budget Development committee for 2020-2021. It was noted that the budget recommendation was balanced without use of the reserve.

7.1.a District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

* 1. Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*
  2. Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*
  3. Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

## Constituency Reports

* 1. Academic Senate – Ben Beshwate   
     Academic Senate has met once with an informal meeting. The executive council have been discussing items that they deemed are essential such as voting for student speakers. There has been a change in two departments for faculty chairs as of July 1, 2020.
  2. Classified Senate – Paul Kuttig

## Classified Senate met yesterday and used the meeting to reconnect and discuss Classified Employee of the Year. Three winners were chosen on at IWV, East Kern, and ESCC. Professional Development is being considered. The Student Award Ceremony will be moving forward so the Classified Employee of the Year recognition will be included.

* 1. Student Government – Sawyer Chrisman

## No report.

* 1. Consultation Council – President Board/Ben Beshwate

Consultation Council met this week and the three items discussed was the District Office budget, allocation to the colleges, and review of the revisions to Board Policy, chapter 4. All supporting documents can be viewed on the Chancellor’s website <https://committees.kccd.edu/committee/district-consultation-council>

* 1. Community College Association (CCA) – Joe Slovacek

Community College Association met on Monday and are working on elections for next year, as well as the latest MOU pertaining to COVID-19 and leave. Faculty are concerned about their load for the fall and the uncertainty about whether or not on ground classes will move forward.   
Action Item: Joe Slovacek will need to report out at the beginning of the meeting next semester to accommodate his class schedule. Completion Date: September 2020.

* 1. California School Employee Association (CSEA) – Mike Barrett

No report.

## President’s Report 9.1 Joe Wyse has been appointed to a task force by Chancellor Oakley to assist colleges in developing plans for colleges moving back to campuses. Cerro Coso Vice Presidents are currently working on a plan on how to transition employees back to campus while focusing on how to serve our students. More information will be shared once a plan has been developed.

## Review of Action Items 1. President Board and Ben Beshwate will work together to determine if a College Council survey will be sent out for this year’s work. Completion Date: May 2020. 2. Joe Slovacek will need to report out at the beginning of the meeting next semester to accommodate his class schedule. Completion Date: September 2020.

## Future Agenda Items

## Child Development Program Review – Jessica Krall

* 1. Communication Task Force – Fall 2020

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## Future Meeting Dates ~~September 5, 2019~~ ~~February 6, 2020~~ ~~September 19, 2019~~ ~~February 20, 2020~~ ~~October 3, 2019 Cancelled~~ ~~March 5, 2020~~ ~~October 17, 2019~~ ~~March 19, 2020~~ cancelled ~~October 31, 2019~~ ~~April 2, 2020~~ cancelled ~~November 21, 2019~~canceled ~~April 16, 2020~~ cancelled ~~December 5, 2019~~ ~~April 30, 2020~~ ~~January 23, 2020~~ May 5, 2020 (If needed)

## Adjournment –

Meeting Chair: President Board / Ben Beshwate

Recorder: Jennifer Curtis