**Committee Name: College Council**

**Date: April 5, 2021**

**Time: 2:00 pm – 4:00 pm**

**Location: Zoom**

**Present: President Hancock, Ben Beshwate, Deanna Campbell, Heather Ostash, Lisa Couch, Peter Fulks, Corey Marvin, Mike Barrett, Cody Pauxtis, Kevin King, John McHenry, Melissa Bowen, Jan Moline, Peter Fulks, Michael Bonner, Lisa Stephens, Vonetta Mixson, Paul Kuttig, Ali Mohamed  
  
Absent: Mike Campbell, Joe Slovacek   
  
Guest: n/a**

## **Call to Order – 2:07pm**

## Reading of the Purpose of the Meeting The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

## Approval of Minutes and Action Items Minutes approved with no changes. 1. College Council members were requested to come up with suggestions for the make-up of the Late Add Process ad hoc committee. Completion Date: Completion Date: April 5, 2021. Committee members are still being decided and requested. Ben Beshwate will be asking for an additional faculty volunteers to join Jan Moline. Chad Houck has shown interest in being involved on behalf of Administration. Admission & Records will also be asked to join the committee. More information will be shared later. 2. Jennifer Curtis will post the previous College Council Surveys to the Group. Completion Date: Immediately. Completed.

## Approval of Agenda Agenda approved.

## Reporting Committees

## A review of the Reporting Committees PowerPoint slides was presented.

* 1. Facilities – Cody Pauxtis
  2. Safety & Security – Kevin King
  3. Technology Resource Team (TRT) – Mike Campbell – no report.
  4. Student Success Support Programs (SSSP) –Heather Ostash
  5. Incarcerated Students Education Program – Peter Fulks

## Discussion Items

* 1. Commencement Update – Heather Ostash  
     A face to face commencement is being discussed for May 14. A multi-phase process is being planned in groups of 10. Students would check-in at the Student Center and move on to the Lecture Center. The graduates would be allowed to have four to five family members in attendance. The path of travel was shared with the group. Student Services is expecting around 150 students that could take advantage of the face-to-face opportunity. Students have stressed many times that having a face-to-face event is important. Many volunteers will be needed for the event. Faculty input has been requested so Ben Beshwate will share the idea with Academic Senate to gage their interest. Heather Ostash will provide Ben Beshwate a written statement and the path of travel map for review with the Academic Senate.   
     There will be a virtual option for students who are unable to attend in person. Faculty will be able to record a message to include in the ceremony.   
     ESCC will be doing a drive-in graduation at the Tri-County Fairgrounds on May 8. Everyone will participate from their cars. More information will be shared once plans are in place.

Faculty input is also welcome for the ESCC event and would be helpful in the planning process.

* 1. Late Add Process – President Hancock   
     Discussed during the action items.
  2. College Council Survey – President Hancock   
     The College Council survey will be sent out this month with hopes of discussing the results prior to leaving for the summer break.   
     Action Item: President Hancock will follow up on the distribution of the College Council Survey. Completion Date: Immediately.
  3. Strategic Plan Task Force – President Hancock  
     Two Strategic Plan Task Force meetings have taken place with another meeting scheduled later this week. Mission, Vision, and Values are currently being revised. The committee is committed to completing the document by the end of April so it can be viewed by College Council and will then go to the Board of Trustees in May.
  4. Climate Survey Task Force – President Hancock

The Climate Survey Task Force has met once with another meeting scheduled later this week. The participation by the group has been tremendous so far. A genuine desire to come up with ways to move forward is taking place. The top concerns were transparency, moral, trust, respect, and having a voice or inclusion in making decisions. Breakout groups were utilized during the meeting and this resulted in recommendations being brought back to the group. There is no timeline for the task force recommendation so the committee will continue through the next year.

## Associate Committees A review of the Associate Committee PowerPoint slides was presented.

* 1. Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*

7.1.a District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

* 1. Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*
  2. Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*
  3. Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

## Constituency Reports

* 1. Academic Senate – Ben Beshwate   
     Academic Senate has not meet since the last College Council meeting. Executive Council leadership is currently being discussed with a new president being elected when Ben Beshwate steps down.
  2. Classified Senate – Paul Kuttig   
     Classified Senate will be transitioning to a new president when Paul Kuttig steps down so the group will be discussing leadership at their next meeting.
  3. Student Government – Ali Mohamed   
     No report.

8.4 Consultation Council – President Sean Hancock/Ben Beshwate  
During the last meeting there was discussion regarding the Faculty Obligation Number. We are currently over our FON as a District at 29.2%. The retirement incentive will close on April 16. The colleges will be notified after that date what the impact will be to the specific departments. The budget was discussed, and we were cautioned to continue to be conservative, but the news looked good. Board Policies and Administrative Procedures are still being reviewed and updated. KCCD is attempting to align the BP’s and AP’s to the CCLC numbering. Updated language recommendations are being reviewed and vetted by legal. The Board of Trustees are very interested in staff and students coming back to campus, so they have requested that the District and the three colleges do a presentation on their plans for coming back to campus during the April Board of Trustees meeting. The slides Cerro Coso developed to share during the meeting were presented to the group. Everyone was reminded that this is a moving target so things can change rapidly.

* 1. Community College Association (CCA) – Joe Slovacek   
     No report.
  2. California School Employee Association (CSEA) – Mike Barrett  
     The tentative agreement will go to the Board of Trustees at their next meeting. A successor proposal is being prepared now that will be presented to the Board of Trustees at the May board meeting. Negotiations will continue for a successor agreement after that.

## President’s Report Staffing Update No new updates to staffing currently. The recruitment for the Child Development Center/Athletics DAIII has been completed. The announcement will be made once the start date has been decided. The Human Resources position will switch from part time to full time. CDC Associate teacher position along with an English faculty member at IWV is being recruited. The Nursing finalist is pending, and the Computer Information faculty member position has been extended to hopefully gain a bigger pool. Updates on staffing will be provided at each meeting.

## Miscellaneous Items n/a

## Review of Action Items 1. President Hancock will follow up on the distribution of the College Council Survey. Completion Date: Immediately.

## Future Agenda Items

12.1 Call to Action Presentation – Heather Ostash & Julie Cornett  
12.2 Program Review Presentations – April 2021

12.3 English Associate Degree for Transfer – Laura Vasquez – April 2021  
12.4 Climate Survey Update – Ongoing

12.5 E-Sports Update – Future Item

12.6 Banner 9 Baseline Software & Late Add Process – Future Item

## Future Meeting Dates ~~September 3, 2020~~ ~~February 4, 2021~~ ~~September 17, 2020~~ ~~February 18, 2021~~ ~~October 1, 2020~~ ~~March 4, 2021~~ ~~October 15, 2020~~ ~~March 18, 2021~~ ~~October 29, 2020~~ ~~April 5, 2021~~ ~~November 5, 2020~~ April 22, 2021 ~~December 3, 2020~~ May 6, 2021 (If needed) ~~January 21, 2021~~

## Adjournment – 3:15pm

Meeting Chair: President Sean Hancock / Ben Beshwate

Recorder: Jennifer Curtis