**Committee Name: College Council**

**Date: February 18, 2021**

**Time: 2:00 pm – 4:00 pm**

**Location: Zoom**

**Present: President Hancock, Ben Beshwate, Frank Timpone, Mike Campbell, Deanna Campbell, Heather Ostash, Michael Bonner, Ali Mohamed, Lisa Couch, Peter Fulks, Lisa Stephens, Joe Slovacek, Corey Marvin, Mike Barrett, Cody Pauxtis, Kevin King, John McHenry, Melissa Bowen, Jan Moline, Paul Kuttig  
  
Absent: Peter Fulks   
  
Guest:**

## Call to Order – 2:02pm

## Reading of the Purpose of the Meeting The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President, and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

## Approval of Minutes and Action Items

## Minutes approved with no changes. 1. A call out for representatives to participate on the Strategic Plan Task Force will be completed by Ben Beshwate, Mike Barrett, John McHenry, and Ali Mohamed. Completion Date: February 18, 2021. Volunteers are still being requested and will be shared once they are known. The following people have confirmed their participation. Faculty – Ben Beshwate, Peter Fulks, Yvonne Mills Administration - Deanna Campbell, Anna Carlson, John McHenry Classified - Kim Blackwell, Fabian Meneses, one additional classified needed Student – Athena Baca

2. President Hancock and the Vice President’s will gather additional information on Banner 9 Baseline Software and its implementation and will share at a future College Council meeting. Completion Date: Future Agenda Item. Institutional Research has provided data on late adds. The data has been added to the College Council Group and will be reviewed at the next meeting on March 4, 2021.

3. A call out for representatives to participate on the Climate Survey Task Force will be completed by Ben Beshwate, Mike Barrett, John McHenry. Completion Date: February 18, 2021. Volunteers are still being requested and will be shared once they are known. The following people have confirmed their participation.

Classified – Kelly Potten, Yvonne Flores, Kristy Nichols  
Faculty – Request for names is ongoing   
Administration – Chad Houck, Ryan Khamkongsay, Rebecca Pang  
Action Item: A call out for Faculty representatives on the Climate Survey Task Force will be completed by Ben Beshwate. Completion Date: March 4, 2021.

4. President Hancock will send a letter to the Interim Vice Chancellor of Human Resources with the proposed dates for the 4-10 summer schedule at Cerro Coso Community College. Completion Date: Immediately. The dates have been submitted to the Vice Chancellor of Human Resources and the process is moving forward. The proposed dates are May 17- August 13, 2021. Ratification with CSEA is the next step in the process.

## Approval of Agenda Agenda approved.

## Reporting Committees

## A review of the Reporting Committees PowerPoint slides was presented.

* 1. Facilities – Cody Pauxtis
  2. Safety & Security – Kevin King
  3. Technology Resource Team (TRT) – Mike Campbell
  4. Student Success Support Programs (SSSP) –Heather Ostash
  5. Incarcerated Students Education Program – Peter Fulks

## Discussion Items

* 1. Annual Division Plan – Academic Affairs – Corey Marvin  
     <http://planning.cerrocoso.edu/2021-2022.html>

A review of the Academic Affairs Annual Division Plan was presented.

* 1. Annual Division Plan – Administrative Services – Lisa Couch  
     <http://planning.cerrocoso.edu/2021-2022.html>

A review of the Administrative Services Annual Division Plan was presented.

* 1. Annual Division Plan – President’s Office – President Hancock  
     <http://planning.cerrocoso.edu/2021-2022.html>

A review of the President’s Office Annual Division Plan was presented.

* 1. Annual Division Plan – Student Services – Heather Ostash   
     <http://planning.cerrocoso.edu/2021-2022.html>  
     A review of the Student Services Annual Division Plan was presented.   
     The planning process as a whole will be reviewed for updates to the process.
  2. Strategic Plan Task Force – President Hancock  
     Task force volunteers were reviewed during action items.
  3. Climate Survey Task Force – President Hancock  
     Task force volunteers were reviewed during action items.

## Associate Committees A review of the Associate Committee PowerPoint slides was presented.

* 1. Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*

7.1.a District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

* 1. Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*
  2. Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*
  3. Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

## Constituency Reports

* 1. Academic Senate – Ben Beshwate   
     Not a lot of issues coming through Academic Senate other than work place situations and those are being directed to CCA.
  2. Classified Senate – Paul Kuttig   
     Have not met since the last meeting.
  3. Student Government – Ali Mohamed   
     Student Government is currently exploring putting together tutorial videos for students on how to use programs such as Pronto and Canvas. Any additional ideas for videos can be sent to Student Government. AppBuilderU met with the Student Government to discuss developing an app for students.
  4. Consultation Council – President Sean Hancock/Ben Beshwate  
     No report.
  5. Community College Association (CCA) – Joe Slovacek   
     An early retirement letter was sent out so questions and clarification is being sought from District HR. More information will be shared at a later date.
  6. California School Employee Association (CSEA) – Mike Barrett  
     During the last meeting the discussion was regarding summer schedule, mediation on step increases. It was noted that collective bargaining is still ongoing.

## President’s Report The late add process will be mapped out and discussed at the next meeting. Employee’s taking college classes at a reduced cost was investigated and it was noted that it would need to be addressed during negotiations.

## Miscellaneous Items Melanie Jeffrey applied for the East Kern English position and was offered the position after the interview process was complete. This has opened an English position at IWV which will now be moving forward for hiring. It was also noted that the Career Technical Education Dean position, Cyber Security Faculty, and Nursing Faculty position will also be moving forward for hiring.

## Review of Action Items 1. A call out for Faculty representatives on the Climate Survey Task Force will be completed by Ben Beshwate. Completion Date: March 4, 2021.

## Future Agenda Items

12.1 Call to Action Presentation – Heather Ostash & Julie Cornett  
12.2 Resource Request Analyses – March 4, 2021   
12.3 Program Review Presentations – March - April 2021  
12.4 Climate Survey Update – Ongoing

12.5 E-Sports Update – Future Item

12.6 Banner 9 Baseline Software & Late Add Process – Future Item

## Future Meeting Dates ~~September 3, 2020~~ ~~February 4, 2021~~ ~~September 17, 2020~~ ~~February 18, 2021~~ ~~October 1, 2020~~ March 4, 2021 ~~October 15, 2020~~ March 18, 2021 ~~October 29, 2020~~ April 8, 2021 ~~November 5, 2020~~ April 22, 2021 ~~December 3, 2020~~ May 6, 2021 (If needed) ~~January 21, 2021~~

## Adjournment – 3:55pm

Meeting Chair: President Sean Hancock / Ben Beshwate

Recorder: Jennifer Curtis