**Committee Name: College Council**

**Date: March 18, 2021**

**Time: 2:00 pm – 4:00 pm**

**Location: Zoom**

**Present: President Hancock, Ben Beshwate, Deanna Campbell, Heather Ostash, Ali Mohamed, Lisa Couch, Peter Fulks, Joe Slovacek, Corey Marvin, Mike Barrett, Cody Pauxtis, Kevin King, John McHenry, Melissa Bowen, Jan Moline, Peter Fulks, Michael Bonner, Lisa Stephens, Vonetta Mixson  
  
Absent: Mike Campbell, Paul Kuttig  
  
Guest: Valerie Karnes**

## Call to Order – 2:02pm

## Reading of the Purpose of the Meeting The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

## Approval of Minutes and Action Items

## Minutes approved with no changes. Action Items: 1. President Hancock will draft considerations for the late add process and share with the group. Completion Date: March 2021. Discussed during agenda item 6.3.

## Approval of Agenda Agenda approved.

## Reporting Committees

## A review of the Reporting Committees PowerPoint slides was presented.

* 1. Facilities – Cody Pauxtis
  2. Safety & Security – Kevin King   
     The committee composition is being discussed and the committee is open for recommendations. It was recommended that a structural review of the committee be done during the revision of the Participatory Governance Model Handbook that will begin in the fall 2021.
  3. Technology Resource Team (TRT) – Mike Campbell
  4. Student Success Support Programs (SSSP) –Heather Ostash
  5. Incarcerated Students Education Program – Peter Fulks  
     Correspondence from term to term has been an issue and is causing a slow down for students. Discussions are taking place currently on whether the committee should be completing a Program Review or a Section Plan. An extension waiver is being investigated with the State Chancellor’s Office.   
     Cal State Bakersfield may be partnering with us for a four-year program with ISEP.

## Discussion Items

* 1. Business Office Technology Program Review Presentation – Valerie Karnes (attachment)  
     The Business Office Technology Program Review was presented.
  2. “What’s on our Walls” Recommendations – Lisa Couch (attachment)  
     A brief history of the committee was provided. Phase 1 has a budget of $10,000 and will focus primarily on the second floor. Suggested updates included in Phase 1 was shared with the group. The work will start soon and should be completed by the fall. The focus is the main building at this time with other sites being discussed for the future.
  3. Late Add Process – President Hancock  
     After discussion with various groups, it was decided that an ad hoc work group would be formed to take on the task of the late add process. Suggestions for the make-up of the committee included faculty members, Admission & Records, and Dean’s. More information will be shared later.  
     Action Item: College Council members were requested to come up with suggestions for the make-up of the Late Add Process ad hoc committee. Completion Date: Completion Date: April 5, 2021.
  4. College Council Survey – President Hancock  
     The College Council Survey was discussed with Institutional Research. Two surveys will be sent out. One version will be sent to College Council members, and another version will be sent to a random sampling outside of the College Council members. The previous surveys will be posted to the College Council Group.  
     Action Item: Jennifer Curtis will post the previous College Council Surveys to the Group. Completion Date: Immediately.
  5. Strategic Plan Task Force – President Hancock  
     The Strategic Plan Task Force held their first meeting today with the second meeting scheduled for next week. Tasks are already being assigned and work on the plan is moving forward. The Mission, Vision, Values is the first to be reviewed with the metrics also being discussed. The goal is to have the revised plan completed by May with a presentation to College Council upon completion.
  6. Climate Survey Task Force – President Hancock

The Climate Survey Task Force will have their first meeting next week.

## Associate Committees A review of the Associate Committee PowerPoint slides was presented.

* 1. Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*

7.1.a District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

* 1. Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*
  2. Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*
  3. Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

## Constituency Reports

* 1. Academic Senate – Ben Beshwate   
     Program review templates were reviewed during the Academic Senate meeting today. Streamlining the process is the goal while still staying within the guidelines from ACCJC. The proposed document is on the Academic Senate page for review.
  2. Classified Senate – Paul Kuttig   
     No report.
  3. Student Government – Ali Mohamed   
     A drive-in movie night is scheduled for Friday March 26, at 7pm. The movie showing that night will be *Pitch Perfect*. Plans are underway for a drive-in game night towards the end of April.
  4. Consultation Council – President Sean Hancock/Ben Beshwate  
     No report.
  5. Community College Association (CCA) – Joe Slovacek   
     The early retirement offer is external so any questions should be directed towards District Office Human Resources and they will help provide direction. There is no MOU in place for the fall and discussions are not taking place yet. Any concerns should be directed to Joe Slovacek and he will forward them on. Online CCA elections will be taking place in April.
  6. California School Employee Association (CSEA) – Mike Barrett  
     The union is in process of voting on the ratification for summer hours, District Office IT position, an agreement to increase two HR classified positions to full time, and a supplemental agreement for the Collective Bargaining Agreement. As part of that CBA, a onetime 3% off-schedule check covering the 2020-21 fiscal year was tentatively agreed to. If ratified, the agreement will go to the April BOT meeting.

## President’s Report 9.1 Staffing Update The March Board of Trustees Meeting Personnel Action Report was shared with the group. There was discussion as to how much detail should be included on the staffing updates during the report out at College Council. It was suggested that any proposed hires should be discussed whether there are new hires or replacements. Other suggestions included any intent to hire classified employee as an adjunct. A more thorough review of the adjunct hiring process would need to be done and discussed prior to inclusion.

## Miscellaneous Items Pearson Vue process for testing and the guidelines were discussed. Corey Marvin will obtain the information on who at IWV can administer Pearson Vue tests.

## Review of Action Items 1. College Council members were requested to come up with suggestions for the make-up of the Late Add Process ad hoc committee. Completion Date: Completion Date: April 5, 2021. 2. Jennifer Curtis will post the previous College Council Surveys to the Group. Completion Date: Immediately.

## Future Agenda Items

12.1 Call to Action Presentation – Heather Ostash & Julie Cornett  
12.2 Program Review Presentations – March - April 2021

12.3 English Associate Degree for Transfer – Laura Vasquez – April 2021  
12.3 Climate Survey Update – Ongoing

12.4 E-Sports Update – Future Item

12.5 Banner 9 Baseline Software & Late Add Process – Future Item

## Future Meeting Dates ~~September 3, 2020~~ ~~February 4, 2021~~ ~~September 17, 2020~~ ~~February 18, 2021~~ ~~October 1, 2020~~ ~~March 4, 2021~~ ~~October 15, 2020~~ ~~March 18, 2021~~ ~~October 29, 2020~~ April 5, 2021 ~~November 5, 2020~~ April 22, 2021 ~~December 3, 2020~~ May 6, 2021 (If needed) ~~January 21, 2021~~

## Adjournment – 3:33pm

Meeting Chair: President Sean Hancock / Ben Beshwate

Recorder: Jennifer Curtis