**Committee Name: College Council**

**Date: May 10, 2022**

**Time: 2:00pm – 4:00pm**

**Location: IWV Community Room & Zoom**

**Attendees: President Hancock, Yvonne Mills, Lisa Stephens, Deanna Campbell, Lisa Couch, Mike Campbell, Kevin King, Corey Marvin, Joe Slovacek, Cody Pauxtis, Peter Fulks, Justin Hernandez**

**Absent: Mia Guzman, Melissa Bowen, Michael Bonner, Mike Barrett, Heather Ostash

Guest: Alec Griffin**

## Call to Order – 2:10pm

## Purpose of the MeetingThe purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

## Approval of Minutes and Action Items

Action Item:

President Hancock will send an email to Chancellor Christian and the presidents requesting that the multifactor authentication not be turned on until after the end of the semester. Completion Date: April 2022. Completed.

Minutes approved.

## Approval of Agenda

Add 7.4.1 Mid-term Report

Agenda approved.

## Constituency Reports

5.1 Academic Senate – Yvonne Mills

* Last meeting of the semester on May 3.
* Approved the Accreditation Mid-term report
* Anthropology Program Review approved
* Program Review has a new list of criteria for the upcoming year
* Voted on the student speakers for commencement and Faculty Marshal, Penny Talley
* Class caps and creating procedures and processes for determining the caps
* By-laws and standing rules will be the focus for next year.
	1. Classified Senate – Vacant

No report.

5.2 Student Government – Mia Guzman
No report.

5.3 Consultation Council – President Hancock/Yvonne Mills

* Chancellor’s Report was shared with the group.
* The second read of the addendum to the Strategic Plan
* OEI-CVC discussion regarding the Academic Resolution to become a teaching college
* Discussed the budget process

5.4 Community College Association (CCA) – Joe Slovacek

 Elections took place and Sharlene Paxton is going to be the new CCA Representative.

5.5 California School Employee Association (CSEA) – Mike Barrett

##  No report.

## Reporting Committees

* 1. Facilities – Cody Pauxtis

The PowerPoint slide was presented. The committee would like to host a meeting at each site next year.

* 1. Safety & Security – Kevin King

The PowerPoint slide was presented. The Professional Development Committee has provided funds to the Safety and Security Committee. Two sessions of CPR and First Aid, June 7 and June 21, will be scheduled for M&O employees as well as others who like to attend.

* 1. Technology Resource Team (TRT) – Mike Campbell

No meeting to report on. New members will be needed for next year. Adding representatives from the sites will be important. It was recommended that the committee review the charge and composition to add representatives from the sites.

* 1. Student Success Support Programs (SSSP) – Heather Ostash
	No report.
	2. Incarcerated Students Education Program – Peter Fulks
* The PowerPoint slide was presented.
* Ongoing statewide conversations regarding Canvas implementation.
* Fall prep for face to face is being discussed now for challenges.
* JStore hosted a webinar, and we are investigating a pilot program with them. This would increase our rigor and help with research for our students.

## Associated Committees

* 1. Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*

On agenda.

* + 1. District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

 The revenue allocation model for 2022-2023 was shared with the group.

* 1. Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*

Committee will have its final meeting on May 11. Self-evaluation and goals for next year.

* 1. Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*

A needs assessment was discussed and how to develop one that could be applied and how it could be applied. A proposal was developed and will be shared with various groups for feedback. Faculty will have two full days of flex in the fall with future discussion taking place to change the event.

* 1. Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

7.4.1 Mid-term Report

The mid-term report was shared with the college in late April and was open for comment for a few weeks. Two comments were received and will be integrated. The document is now ready to be presented to the Board of Trustees. An email was received from ACCJC this morning to start planning the Self-Study. The timeline has significantly changed with a need to start nine months earlier than we have in the past. The document must be sent to the group months in advance. More information will be shared upon our return in the fall. We will be able to still use the old standards for our review.

## Task Force Updates

* 1. Enrollment and Student Success with Equity Task Force Update – Corey Marvin
	A self-assessment was completed during the last meeting. The next step will be the committee conveying over summer with their coaches.
	2. Participatory Governance Model Task Force Update– President Hancock & Yvonne Mills
	The working document was cleaned up for further discussions today. A comprehensive tool for our institution is the goal. It is important for everyone to understand how they contribute to the success of the college.
	3. Strategic Plan Task Force Update – President Hancock
	 On agenda.
	4. Climate Survey Task Force Update – President Hancock.
	 On agenda.

## Discussion Items

##  Anthropology Program Review (attachment) – Alec Griffin The Anthropology Program Review was presented by Alec Griffin.

##  Tentative Budget Recommendation (attachment) -Lisa Couch The 2022-2023 budget recommendation was shared with the group. The Tentative Budget document will be added to the College Council SharePoint. Total Revenue is $30,337,838.00, and total expenses are $25,642,319.70. We will be adding $550,534.30 to our reserve. This will bring our reserve balance to $8,726,416.42.

##  Climate Survey Task Force Recommendation (attachment) - President Hancock The task force has wrapped up their work. They may touch base from time to time if any issues arise that need to be addressed. The five final recommendations from the task force: - Develop a framework around communication and scope of participation in college decision-making processes. - Establish a schedule of events to promote community building. - Monthly Communications/Revamp of the Howler. - Ensure site equity with regard to events, and establish expectations with regard to campus visitations. - Annual Professional Development. It was the consensus of the group to accept the recommendations.

##  College Council Dates 2022-2023 (attachment) – President Hancock/Yvonne Mills The dates for 2022-2023 College Council dates were approved by the group.

##  Strategic Plan 2021 – 2024 (attachment) President Hancock The draft document was shared with the college at the end of April for two weeks so staff could provide feedback. There were fifteen recommendations provided with many of them being implemented into the document. The final document was shared with the group. The document will be added to the Board of Trustees meeting for approval this summer. It was the consensus of the group to approve the document.

## Legislative Updates

## 10.1 Listing of pending legislation uploaded to College Council folder.

## Staffing Update

## Staffing Update (attachment) – President Hancock

Staffing update provided. Final rounds of hiring are taking place now. Listing new employees in the Howler was recommended.

## President’s Report

## 12.1 Good Jobs with Equity / Aerospace There are conversations on how we can better serve the bases in our areas such as training and skillsets to support the work they are doing. We are seeking out funding to help support STEM. Workforce development for all the colleges is important and a focus for Chancellor Christian.

## 12.2 Hiring

## 12.3 Return to CampusPresident Hancock will be sending an email announcing a July 25, 2022, in preparation for the fall semester. Work will be done with the new Vice Chancellor of HR to discuss the change in positions and what positions can be done remote. Looking at positions and what the impact of those positions are.

## 12.4 CVC-OEI Course ExchangeMet with the presidents to discuss and President Hancock will be taking the lead on the project. Heather Ostash is taking on an operational lead role. Meetings have already begun with a large meeting scheduled for next week. Students will be able to find a class on the exchange and register for the class without having to register at Cerro Coso specifically.

## Miscellaneous

## Review of Action Items

No action items.

## Future Agenda Items

## Call to Action Presentation – Heather Ostash & Julie Cornett

## E-Sports Update

## Banner 9 Baseline Software & Late Add Process

## Future Meeting Dates

~~September 2, 2021~~ ~~February 3, 2022~~
~~September 16, 2021~~  ~~February 17, 2022~~
~~October 7, 2021~~ ~~March 8, 2022~~
~~October 21, 2021~~ ~~March 17, 2022 – moved to March 24, 2022~~
~~November 4, 2021~~ ~~April 7, 2022~~
~~December 2, 2021~~ ~~April 21, 2022~~
 May 10, 2022

**15. Adjournment – 4:03pm**

Meeting Chair: President Sean Hancock / Yvonne Mills

Recorder: Jennifer Curtis