**Committee Name: College Council**

**Date: October 15, 2020**

**Time: 2:00 pm – 4:00 pm**

**Location: Zoom**

**Present: President Sean Hancock, Ben Beshwate, Frank Timpone, Lisa Couch, Mike Campbell, John McHenry, Deanna Campbell, Peter Fulks, Kevin King, Cody Pauxtis, Mike Barrett, Melissa Bowen, Lisa Stephens, Heather Ostash, Paul Kuttig, Jan Moline, Michael Bonner, Joe Slovacek  
Absent: Ali Mohamed   
Guests:**

## Call to Order – 2:06pm

## Reading of the Purpose of the Meeting The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President, and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

## Approval of Minutes and Action Items

Minutes approved with no changes.   
No action items.

## Approval of Agenda Agenda approved.

## Reporting Committees A review of the Reporting Committee PowerPoint slides was presented.

* 1. Facilities –Cody Pauxtis
  2. Safety & Security – Kevin King
  3. Technology Resource Team (TRT) – Mike Campbell
  4. Student Success Support Programs (SSSP) –Heather Ostash
  5. Incarcerated Students Education Program – Peter Fulks  
     Currently reached 3000 enrollments.

## Discussion Items

* 1. Climate Survey (attachment)  
     The KCCD Climate Survey summary was shared. The survey was administered in October 2019 and shared during Consultation Council in May 2020. Trust throughout the District and Cerro Coso was highlighted. Dr. Hancock is making trust one of his goals to work through with the entire college. More detailed information from the survey has been requested and Dr. Hancock will be reaching out to different groups for ideas on working on the trust issues. Comments and feedback can be sent to President Hancock directly.
  2. Strategic Plan

The planning process is underway for the re-write of the Strategic Plan. The Strategic Plan will need to be completed and submitted for Board approval by May 2021. An ad-hoc committee out of College Council plus a few extra individuals was proposed and agreed upon by College Council membership. Historical rosters will be reviewed and future discussion will take place on participants. Recommendations for committee members will be brought to the November meeting.   
Action Item: Past participation on the Strategic Plan Task Force will be reviewed and recommendations for the ad-hoc committee will be presented at the College Council meeting in November. Completion Date: November 5, 2020.

## Associate Committees A review of the Associate Committee PowerPoint slides was presented.

* 1. Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*

7.1.a District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

* 1. Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*Master Planning document page can be reviewed here <https://www.cerrocoso.edu/institutional-effectiveness/planning>
  2. Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*
  3. Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

## Constituency Reports

* 1. Academic Senate – Ben Beshwate   
     The first day drops were discussed and there has been a request to have an Admission & Records representative at their next meeting to discuss the process. A resolution was passed to approve first day drops. Peter Fulks is the new Vice President of the Academic Senate. District Human Resources formally contacted Ben Beshwate to request a faculty member to serve on the Chancellor’s hiring committee. The request needs to be filled by October 26, 2020. President Hancock is scheduled to attend the Executive Council meeting on Thursday, October 22, 2020.
  2. Classified Senate – Paul Kuttig  
     The Classified Senate discussed meeting date changes. They are currently working on updating the share point site and looking at making changes to the constitution. A call out for volunteers to fill open positions will be done soon.
  3. Student Government – Ali Mohamed   
     Drive in movie is scheduled for Friday, October 16, 2020, at the IWV gymnasium parking lot.
  4. Consultation Council – President Sean Hancock/Ben Beshwate

The senate presidents are working with John Means on chapter 4 of Board Policy. Updates should be completed by December.

* 1. Community College Association (CCA) – Joe Slovacek   
     An election will be taking place for an open adjunct position on the board.

* 1. California School Employee Association (CSEA) – Mike Barrett

A new MOU for vacation accrual will be voted on soon. A chapter meeting will take place Friday, October 16, 2020, with a visit from Dr. Hancock. Mediations have been pushed back to November 5, 2020.

## President’s Report 9.1 Assessment of Priorities During Dr. Hancock’s initial interview for the President of Cerro Coso Community College, he provided the following goals he would address starting out as President: Covid, budget, strategic plan goals, governance, climate survey, and student equity plan goals.

## He felt it was important to share the goals with the groups and stressed that the goals will continue to evolve as he meets with individuals and groups.

## 9.2 Virtual Listening Tour President Hancock has begun the process of meeting with different committees, groups, and individuals at Cerro Coso. The first *Coffee with the Prez* was held on October 14, 2020. He shared that he has an open door policy and is willing to meeting with anyone. Reach out to Jennifer Curtis to schedule a time if you would like to speak to him personally. The weekly update that was done with the previous president may be turned into a spot on the monthly Coyote Howler. Office hours to meet individually with the President were suggested. Staying connected in the virtual environment is a bit of a struggle but President Hancock is open to ideas.

## Miscellaneous Items Training and testing for Baseline Banner is currently ongoing but has not moved forward district wide. More updates will be provided once they are known. Adding October 29, for an additional College Council date to present Annual Unit Plans was discussed. A call out for those ready to present will be added. It was requested that all College Council members hold October 29, for the presentations. Committee reports will not take place over the next few meetings to accommodate the presentations of the Annual Unit Plans. Action Item: College Council members will hold October 29, 2020 as an added meeting date to accommodate Annual Unit Plans. Completion Date: October 15, 2020.

## Review of Action Items 1. Past participants of the Strategic Plan Task Force will be reviewed and recommendations will be presented at the next College Council meeting. Completion Date: November 5, 2020. 2. Action Item: College Council members will hold October 29, 2020 as an added meeting date to accommodate Annual Unit Plans. Completion Date: October 15, 2020.

## Future Agenda Items

## 12.1Child Development Program Review – Jessica Krall

12.2 Annual Unit Plans – October 29, and November 5, 2020

## Future Meeting Dates ~~September 3, 2020~~ February 4, 2021 ~~September 17, 2020~~ February 18, 2021 ~~October 1, 2020~~ March 4, 2021 ~~October 15, 2020~~ March 18, 2021 November 5, 2020 April 8, 2021 December 3, 2020 April 22, 2021 January 21, 2021 May 6, 2021 (If needed)

## Adjournment – 3:30pm

Meeting Chair: President Sean Hancock / Ben Beshwate

Recorder: Jennifer Curtis