**Committee Name: College Council**

**Date: October 20, 2022**

**Time: 2:00pm – 4:00pm**

**Location: MB 318 & Zoom**

**Attendees: President Hancock, Yvonne Mills, , Mike Campbell, Kevin King, Joe Slovacek, Mike Barrett, Fatima Chavez, Melissa Bowen, Cody Pauxtis, Heather Ostash, Chad Houck  
  
Absent: Lisa Stephens, Corey Marvin   
  
Guests: Debilyn Kinzler, Kristie Nichols, Kelly Potten, Katie Bachman, Jessica Kawelmacher**

## Call to Order – 2:05pm

## Purpose of the Meeting The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

## Approval of Minutes and Action Items

Contact the President’s Office to attend the Economic Pre-summit in Bakersfield. Completion Date: Immediately. Jennifer Curtis will follow up with the Deans and VP’s to see if there is anyone else who would like to attend.

Minutes approved.

## Approval of Agenda

Agenda approved.

## Constituency Reports

5.1 Academic Senate – Yvonne Mills

* Equity plan was presented and feedback will be gathered to be discussed during the next senate meeting. The plan is due the end of November.
* Business Info Technology Department submitted a proposal to split the department in two. Senate approved the proposition and Suzie Ama will bring the proposal to College Council.
* Formed an ADHOC committee to establish course caps.
* Adopted a joint resolution with the other academic senates regarding the proposed change to BP6200 and 6250, the district wide reserve floor. The senates are in opposition of that change.
* BP8900 regarding the process of hiring full time faculty, temporary full-time hires should follow the same process when full-time faculty are hired. There is some concern with the proposed process so further conversations will take place.
* Moving forward with identifying leads for the accreditation teams.
  1. Classified Senate – Vacant

No report.

* 1. Student Government – Fatima Chavez Gomez
* Conducted a survey on which games students would be interested in the student center – pool table was the number one answer.
* Ordered cards, monopoly, and chess. The process for checking the games out will be identified.
* Club rush – weightlifting club was discussed. Use of the weight room was identified as a want of the students. Research is being done by administration and will be reported back once options have been identified.
* City of Ridgecrest is showing Hocus Pocus so SGCC has cancelled their showing. The site in Tehachapi will still be showing the movie.

5.3 Consultation Council – President Hancock/Yvonne Mills

* Ensuring learning aspect of courses for dual enrollment classes was discussed by the Chancellor.
* Advancing Student Success with Equity Presentation was shared – see attachment.
* Board Policy Updates can be viewed on the Chancellor’s website under Consultation Council.
* Academic Calendars will reflect a four-to-five-week window where spring break will be identified so that the BOT can approve the change once and will not have to come back if there is a change during that window.
* ISER timeline and responsibilities has been identified. The full document can be viewed in the SharePoint.
* Vice Chancellor of Human Resources is working on moving from using Ethics Point to Maxient. This will provide a clearer process for filing a complaint.

5.4 Community College Association (CCA) – Joe Slovacek

* Reminder that department procedures should be reviewed.
* Meeting on Monday to review the Academic Calendar.

5.5 California School Employee Association (CSEA) – Mike Barrett

## Participatory Governance Meeting today and discussed the changes in Board Policy regarding layoffs. There is a change in the probation time from one year to 6 months and family leave.

## Met today on the Collective Bargaining Agreement. One item still needs to be reviewed and will be brought back for discussion.

## Bakersfield College Faculty have made comments during a meeting that were uncalled for so the Chancellor, Board of Trustees, and Human Resources will review what happened.

## Discussing the reserves and how high they currently are. The Classified are not in favor of raising the level of reserves suggested by the Board of Trustees.

## Reporting Committees

* 1. Facilities – Cody Pauxtis  
     The PowerPoint slide was presented. See College Council SharePoint folder for information. Issues with whiteboards in classrooms can be directed to Cody Pauxtis.
  2. Safety & Security – Kevin King

The PowerPoint slide was presented. See College Council SharePoint folder for information.

* 1. Technology Resource Team (TRT) – Mike Campbell

The PowerPoint slide was presented. See College Council SharePoint folder for information.

* 1. Student Equity and Achievement Committee (SEAC) – Heather Ostash  
     Equity plan was presented.
  2. Incarcerated Students Education Program (ISEP) – Corey Marvin

The PowerPoint slide was presented. See College Council SharePoint folder for information.

## Associated Committees

* 1. Budget Development – Chad Houck – *Title V, Sec. 53200:C.10*

The PowerPoint slide was presented. See College Council SharePoint folder for information.

* + 1. District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

The PowerPoint slide was presented. See College Council SharePoint folder for information.

* 1. Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*

The PowerPoint slide was presented. See College Council SharePoint folder for information.

* 1. Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*

The PowerPoint slide was presented. See College Council SharePoint folder for information. Spring Flex is being worked on now. The professional development recommendations from the Climate Survey Task Force will be presented to the Professional Development Committee. There is classified professional development monies at the DO.

* 1. Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

The PowerPoint slide was presented. See College Council SharePoint folder for information.

## Task Force Updates

* 1. Enrollment and Student Success with Equity Task Force Update – Corey Marvin   
     No report.
  2. Participatory Governance Model Task Force Update– President Hancock & Yvonne Mills   
     Identified a matrix from another college on the decision-making process as well as the overall process. The committee will adapt the matrix to Cerro Coso and continue the discussion. Discussed creating a template to ensure all constituency group have been consulted, and all steps have been followed before going back for the final approval to College Council, or to the state, etc. Having a paper trail is important.

## Discussion Items

* 1. COMMUNITY ECONOMIC MOBILITY: A Focus on Energy and Climate Resilience, a CA Economic Pre-Summit Institute  
     A final push is being made to get participants. Hotel stay will be provided because it is a two-day event.
  2. Equity Plan Review and Input (attachment) – Heather Ostash  
     The Equity Plan was presented for input.
  3. Revised Mission Statement (attachment) – President Hancock  
     The mission statement has been revised to add “Baccalaureate Degree” so that we can get one started at Cerro Coso. San Diego CC experienced some push back, so we are trying to cover all the bases so that we don’t encounter the same push backs. Please review with your constituency groups for additional ideas and approval of the change.   
     Action Item: Review the revised Mission Statement with your constituency groups and bring back questions to College Council. Completion Date: November 3, 2022.
  4. AUPs/SUPs/DUPs (2:50 p.m.)
* Debilyn Kinzler presented the AUP for Honors and PTK.
* Katie Bachman presented the AUP for Outreach.

## Legislative Updates

## 10.1 Listing of pending legislation uploaded to the College Council folder.

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## Staffing Update

## Staffing Update (attachment) – President Hancock

Staffing update provided for current positions.

## President’s Report

## 12.1 November 1 President’s Town Hall The event invitation was sent out this morning.

## 12.2 All Staff & Faculty Employee Convening The event will take place on February 10, 2023. A save the date will go out soon. 12.3 Winter/Holiday Celebration During the month of December winter events will be encouraged at each of the sites. All are invited to IWV for a breakfast and an ornament exchange prior to the winter break. Date to follow.

12.4 November 4th KCCD Leadership Academy  
Leadership Academy will visit IWV on November 4, 2022. Focus will be legislative advocacy. Cerro Coso will also be highlighted during the day.

12.5 November 10th BOT meeting at PC  
The November BOT meeting will take place at Porterville College.

12.6 Military and Aerospace Workforce Coalition Meeting – December 8, 2022

## President Hancock and the administrative team, along with district leadership, will be visiting Edward’s Air Force Base to discuss Military and Aerospace Workforce.

## Miscellaneous n/a

## Review of Action Items

1. Review the revised Mission Statement with your constituency groups and bring back questions to College Council. Completion Date: November 3, 2022.

## Future Agenda Items

## Call to Action Presentation – Heather Ostash & Julie Cornett

## E-Sports Update

## Banner 9 Baseline Software & Late Add Process

## Future Meeting Dates

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| --- | --- |
| ~~September 1, 2022~~ | January 26, 2023 |
| ~~September 15, 2022~~ | February 9, 2023 |
| ~~October 6, 2022~~ | February 23, 2023 |
| ~~October 20, 2022~~ | March 2, 2023 |
| November 3, 2022 | March 16, 2023 |
| November 17, 2022 | April 6, 2023 |
| December 1, 2022 | April 20, 2023 May 11, 2023 |

**15. Adjournment – 4:04pm**

Meeting Chair: President Sean Hancock / Yvonne Mills

Recorder: Jennifer Curtis