**Committee Name: College Council**

**Date: October 7, 2021**

**Time: 2:00pm – 4:00pm**

**Location: Zoom & IWV Community Room**

**Present: President Hancock, Yvonne Mills, Deanna Campbell, Lisa Couch, Peter Fulks, Corey Marvin, Mike Barrett, Cody Pauxtis, Kevin King, Peter Fulks, Michael Bonner, Mia Guzman, Joe Slovacek, Mike Campbell, Lisa Stephens, Heather Ostash

Absent: Vonetta Mixson, Melissa Bowen**

## ****Call to Order –****

## The Purpose of the MeetingThe purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

## Approval of Minutes and Action ItemsMinutes approved with no changes. Action Items:1. Heather Ostash will provide an update on E-Sports and arrange a presentation. Completion Date: Future agenda item – Heather Ostash will work with John McHenry and report out to College Council. 2. A draft charge and composition for the Participatory Governance Model Task Force will be developed by Yvonne Mills and President Hancock and shared with the group for prior to the next College Council meeting. Completion Date: October 7, 2021.3. A draft charge and composition for the Enrollment, Student Success with Equity Task Force will be developed by Yvonne Mills and President Hancock and shared with the group for prior to the next College Council meeting. Completion Date: October 7, 2021.

## Approval of AgendaAgenda approved.

## Reporting Committees

## A review of the Reporting Committee PowerPoint slides was presented.

* 1. Facilities – Cody Pauxtis
	Met just before last meeting, East wing furniture being ordered. No update until after meeting next week.
	2. Safety & Security – Kevin King
	CFIT proposal approved by Safety Committee. Some CFIT members already identified, across all constituency groups. The Great ShakeOut Exercise 10/21/21, all campuses participating. Will test Mitel phone emergency system, tested in Tehachapi with successful results. Discussed future National Safety Campaign event ideas, put out a call for Safety Committee members to bring back ideas for major campaigns. Next meeting is 10/19/21.
	3. Technology Resource Team (TRT) – Mike Campbell
	Meeting 10/13/21. Focus is IT AUP Draft – input on classroom tech. First meeting dedicated to review AUP draft, due next Friday.
	4. Student Success Support Programs (SSSP) –Heather Ostash
	Discussed need to refresh college understanding of Guided Pathways (GP). Focus of 2021-22 on the 3rd and 4th pillars of GP. Overall goals to help nudge students along pathway towards graduation/transfer and decrease excess credits taken. Previously, communications surrounding the in-take process has been focused, this year the focus will be on Staying on the Path (Pillar III) and Ensuring Learning (Pillar IV). A revisit of the meta-major discussion to help students from the career > major pathways. Next SSSP meeting 10/20/21.
	5. Incarcerated Students Education Program – Peter Fulks

First meeting 9/28. Nicole Harper is new student representative. Hybrid courses are preferred by the students over pure correspondence. Students surveyed want face-to-face for more hands-on subjects –Math and Sciences. Library in D yard praised at state level. We will be moving towards opportunity to use Canvas for courses. May be awarded the option to bring in laptops for students to use. CDCR has their own Canvas instance, pared down compared to ours, but still useable to provide e-books and paper submissions, online tests. Plan to train faculty to prepare for this, effectively shift the paper correspondence to Canvas still with active faculty participation.

Michael Bonner points out that while the surveyed students indicated a preference for face-to-face, he has experienced large group who would prefer the correspondence model to the classroom.

SB1417 passed last night, line-item budget for Incarcerated Ed approved by legislature.

## Constituency Reports

* 1. Academic Senate – Yvonne Mills
	Working on what faculty would like to see on consultation. Resolution passed at last meeting that codifies what Senate is looking for on consultation items (Yvonne will send Resolution to Jennifer Curtis for addition to SharePoint). Next big item: District proposal for Winter Intersession. Academic Senate presidents met with BC Admin regarding this, the senate presidents do not support for a winter intersession as proposed with a compressed six week schedule (week of Christmas closed). Worry from faculty regarding pedagogical concerns and potential CSEA issues, they propose to do Winter Intersession following the new year holiday and push back the start and end of Spring semester.

Whoever brings items forward should discuss with Senate President/Executive Council the items so they can prepare and agendize as necessary.

* 1. Classified Senate – Vacant
	CSEA is considering setting a time separate from standard union meetings to have classified committee members report out.
	2. Student Government – Mia Guzman
	General Session on Tuesday, not many attended. EOPS has donation boxes around campus to collect donations for Women’s Center etc. Mike Barrett asks how SGCC is represented on other campuses. Previously there were designated roles on campuses; however, it has been difficult to find someone interested at each site. Heather will talk to Tyson regarding student representation from the sites. Mia Guzman will bring it to the SGCC Executive Board meeting next week.
	3. Consultation Council – President Sean Hancock/Yvonne Mills
	EEO Dashboard coming soon. KCCD redistricting happening, special board meeting 9/29/21 regarding this. Revising CH 5 Board Policy. BC did presentation on Early College, our presentation is early December. District-wide Strategic Plan set to expire in ‘22, however, will have addendum to extend to a 5-year plan while overall plan is reworked. Educational plan may change to longer-term planning with strategic plan remaining the shorter-term planning document (10 years for Ed, 5 for strategic).
	4. Community College Association (CCA) – Joe Slovacek
	Voting on Reopening MOU already in effect, expect to pass uniformly.
	5. California School Employee Association (CSEA) – Mike Barrett

MOUs left and right, Negotiations on 10/20/21.

## Associate Committees A review of the Associate Committee PowerPoint slides was presented.

* 1. Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*.

Next meeting 10/12/21. Resorting to excel worksheets for budget requests, hope to have system issues resolved for section plans. HEERF (COVID) funding requests are being continually reviewed.

7.1.a District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

Next meeting 10/8/21. Increasing work and urgency of the committee to get a proposed budget allocation model completed

* 1. Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*

Budget rubric posted to AUP Planning App (now in Canvas). Canvas development server only open 7:30AM-7:30PM, hoping next year will be 24/7 like other servers. Reached end of rope on eLumen, both Curriculum and Outcomes Assessment are ready to move on. eLumen has become difficult to work with, data is disappearing. Will be going to Academic Senate to propose moving away from eLumen, looking towards homegrown processes that we can control.

Accreditation midterm report and process has been discussed, gathering faculty input. Vision Resource Center (VRC) free integration ends December, so far KCCD has not joined the VRC so certain features are not active. IEC has focus of improving college-wide dialogue. Next meeting 11/18/21.

* 1. Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*

Not met, next meeting 10/20.

* 1. Accreditation – Corey Marvin Title V, Sec. 53200:C.7

##  Not yet met.

## Discussion Items

* 1. Participatory Governance Model Task Force Draft Charge & Composition (attachment) – President Hancock & Yvonne Mills
	Sent draft charge out, received limited feedback regarding inclusion of the VPs in the charge of group as resources. Mike Barrett suggests that CSEA and Classified Senate members be combined to a group “Classified Members.” Next step would be having stakeholders find members to fill the openings. Mike Barrett asks if we have ever considered including community members, not to groups knowledge, though not an impossibility.
	2. Enrollment, Student Success with Equity Task Force Draft Charge & Composition (attachment) – President Hancock & Yvonne Mills
	Heather Ostash points out there’s limited student services representation in draft composition. Vision is that necessary experts would be brought in on particular discussions, discussions should be happening back and forth with the team leads for the district-wide transition teams. Perhaps a note at the bottom that a member like Campus Manager, EK (Dual Enrollment) would be a resource for dual enrollment but not necessarily needed for entire committee meetings/discussions.

Charge updated live to incorporate consultation with district-wide transition team members. Resources added to incorporate area expertise among staff.

Mike Barrett asks if there is a term limit to task forces? Yes, not a long-term committee. The Enrollment, Student Success with Equity task force could turn into larger committee, in lieu of an Enrollment Management committee, which is not part of participatory governance model currently. If we end up with a formalized Enrollment Management Committee, then this task force would be ended.

* 1. IWV Conference Rooms Renaming – President Hancock
	Looking into naming conference rooms rather than leave them with generic terms “Community Room” “Admin Conference Room” or simple numbers MB 350B etc. Deanna Campbell points out that Board Policy allows for rooms to be named in response to large donations. Perhaps this could be an opportunity for scholarship funding generation? Could eventually go down that road, this more for the mean time.
	2. Time, Place, and Manner BP/AP 3900 Review – Yvonne Mills
	Chris Hine is looking to bring closure to this item. Issue is that Board Policy has been on the books without an Administrative Procedure (AP). BC has been dealing with issues surrounding this without any AP in place, so Chris Hine drafted an AP based on the Chancellor’s Office recommendations and took their language for this. Came about that Colleges already have local procedures in place, could potentially incorporate each school’s procedure, but will still need it codified in AP.

Campuses have gone away from free speech zones, too many lawsuits have come about due to this. Our language is much more general- so long as the free speech does not disrupt college activities. Mike Barrett suggests that there should be a notice period so that at the very least Campus Safety and Security can be aware of any potential event.

Yvonne suggests she could bring our current policy back with our concerns and suggestions for a district-wide policy but could end up needing to fall back on college policies if BC/PC choose to keep theirs.

* 1. Order of Agenda – Yvonne Mills & President Hancock
	Shifting reports up, constituency reports may need to move first so faculty who must leave can report out prior to their engagement. No major concerns of order of agenda from group.

## Legislative Updates No update.

## Staffing Report

## 10.1 Staffing UpdateA review of the staffing update was provided.

## President’s ReportClimate Survey Task Force

## Has met, will continue to review and make recommendations on how we can improve. More to come on that.

## Miscellaneous ItemsNo items.

## Review of Action ItemsNo action items.

## Future Agenda Items

14.1 Call to Action Presentation – Heather Ostash & Julie Cornett
14.2 E-Sports Update – Future Item

## Future Meeting Dates~~September 2, 2021~~ February 3, 2022~~September 16, 2021~~ February 17, 2022~~October 7, 2021~~ March 3, 2022October 21, 2021 March 17, 2022November 4, 2021 April 7, 2022 December 2, 2021 April 21, 2022  May 2, 2022 (Monday mtg – BOT at CC)

## Adjournment:

Meeting Chair: President Sean Hancock / Yvonne Mills

Recorder: Tanner Barnett