Minutes

Committee Name: College Council
Date: September 19, 2019
Time: 2:00 pm – 4:00 pm
Location: IWV 2nd Floor Conference Room, MB235
Present: President Board, Ben Beshwate, John Daly, Frank Timpone, Peter Fulks, Corey Marvin, Deanna Campbell, Jan Moline, Lisa Couch, Heather Ostash, , Mike Campbell, Sawyer Chrisman, Lisa Couch, Lisa Stephens, Joe Slovacek
Absent: John McHenry, Lisa Stephens, Mike Barrett, Paul Kuttig, Jon Heaton
Guest: Nicole Griffin, Sylvia Sotomayor

1. **Call to Order**
   2:04pm

2. **Reading of the Purpose of the Meeting**
   The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President, and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

3. **Approval of Minutes and Action Items**
   Correct 6.2, date of the next Safety & Security meeting Tuesday to Thursday. Minutes approved with the one change.

   1. "What's on the Walls" Task Force document is to be shared by all College Council members with their constituencies and that input brought back to the next College Council meeting. The completed recommendation will be referred to President's Cabinet for implementation. Completion Date: September 19, 2019. On agenda.

   2. The minutes from the Incarcerated Students Education Program Summit will be posted to the College Council site. Completion Date: September 19, 2019. Completed. The minutes have been placed on the College Council Groups.

Minutes

4. **Approval of Agenda**
   Agenda approved.

5. **Reporting Committees**
   A review of the Reporting Committees PowerPoint slides were presented. Slides can be viewed on the College Council Governance page on insideCC.
   5.1 Facilities – John Daly
   LRC update- The architect is submitting their plan to DSA. There will be a kickoff meeting with DSA on Monday, September 23, 2019. Updated information will be shared in President Board's Chronicle.
   5.2 Safety & Security – Lisa Couch
   5.3 Technology Resource Team (TRT) – Mike Campbell
   5.4 Student Success Support Programs (SSSP) – Heather Ostash
   5.5 Incarcerated Students Education Program – Peter Fulks

6. **Discussion Items**
   6.1 Safety & Security Program Review – Lisa Couch (attachment) *Title V, Sec. 53200:C.4, C.7, C.9*
   A report out of the Safety & Security Program Review was provided by Lisa Couch. It was recommended that conversations with constituencies take place regarding the strengths and improvements needed from the Safety & Security Program Review.

   6.2 Overview of Updated College Website – Sylvia Sotomayor *Title V, Sec. 53200:C.6*
   A review of the updated college website with the new portal was provided by Sylvia Sotomayor. Any updates or changes can be sent in an email to

Sylvia. The "How To" tab was highlighted. There was discussion on standardizing outlook photos. More information will be shared once a decision has been made.

6.3 "What's on the Walls" Constituent Input – President Board (*Report only*)
No further input from constituencies was presented. President's Cabinet will be reviewing the recommendations and developing a process for implementation college wide in using this report as our standard.

7. Associated Committees

A review of the Associated Committees PowerPoint slides were presented. Slides can be viewed on the College Council Governance page on insideCC.

7.1 Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*
Budget scenario recommendations included a utility audit, cost revenue analysis for sites and programs, and a "golden handshake" to name a few.
7.1.a District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

7.2 Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*

7.3 Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*
A revision of the committee composition to add a classified tri-chair was discussed. It was recommended that conversations take place with Mike Barrett to see what the interest would be.

7.4 Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

8. Constituency Reports

8.1 Academic Senate – Ben Beshwate
The Academic Senate met September 19, 2019, and discussed the first week enrollment experiment which has not worked and they would like to go back to the old way of not allowing late registrations. Their recommendation would be to have registration close after the first class meeting and the last waitlist roll. No late registrations allowed unless the student contacts the professor for the add. This will be discussed further in Faculty Chairs. It was noted that this change could not take place by the spring semester.
Committee representatives were announced. The Statewide Executive Council meeting took place at the IWV Campus this month. The

announcement of the new faculty member on the Professional Development Committee will take place at the next meeting. There will be a Collegiality In Action workshop at IWV on January 30, 2020.

8.2 Classified Senate – President Board on behalf of Paul Kuttig
The Classified Senate met on September 11, 2019. President Board attended the first part of the meeting to allow for classified budget reduction input. Additional discussions during the meeting were on reviewing the Constitution, improving the Mentor Program, and improving communication to all staff members. The Mentor Program was voted to be a sub-committee of the Classified Senate.

8.3 Student Government – Sawyer Chrisman
Club Rush will be held on September 24, 2019. Contact with all the clubs is currently taking place. The Cerro Coso Ted Talks has been renamed to Coyote Chat. It was decided to move the first Coyote Chat of the semester to October. The Halloween event will be a fright fest this year with a dance, games, and music and will be held in the Community Room.

8.4 Consultation Council – President Board/Ben Beshwate
First meeting of the semester will take place on September 24, 2019.

8.5 Community College Association (CCA) – Joe Slovacek
No report.

8.6 California School Employee Association (CSEA) – Mike Barrett
No report out.

Minutes

9. **President's Report**

   9.1 FON *Title V, Sec. 53200:C.6*

   Every year the District is provided a number for faculty obligation (FON). September 2018 the District was notified the KCCD FON was increasing to 471. Then in August 2019, after all hiring was completed for the 2019 year, the CCCCO notified KCCD the FON was revised and reduced to 439.8. Due to being over FON and being 1.6 million dollars on our reserve, there will not be any incrementally new faculty added for Fall 2020.

   Also shared was due to survey input, we need to pull the Enrollment Management Task Force document and have it posted on the Governance Website so that people can review it and see what recommendations have been implemented to date. While Enrollment Management is not governance per se, it continues to be referenced as an ignored document. Therefore, it will be posted along with the "What's on the Walls" document for all to access

10. **Review of Action Items**
    1. AUP's will be scheduled for October 17 & 31, 2019.

11. **Future Agenda Items**
    11.1 Child Development Program Review – Jessica Krall
    11.2 Inclement Weather – Closure of Campus

12. **Future Meeting Dates**

~~September 5, 2019~~	February 6, 2020
~~September 19, 2019~~	February 20, 2020
October 3, 2019	March 5, 2020
October 17, 2019	March 19, 2020
October 31, 2019	April 2, 2020
November 21, 2019	April 16, 2020
December 5, 2019	April 30, 2020
January 23, 2020	May 5, 2020 (If needed)

13. **Adjournment -** 3:37pm

Meeting Chair: President Board / Ben Beshwate
Recorder: Jennifer Curtis