



Minutes

Committee Name: College Council

Date: September 5, 2019

Time: 2:00 pm – 4:00 pm

Location: IWV 2nd Floor Conference Room, MB235

Present: Ben Beshwate, John Daly, Katie Bachman, Frank Timpone, Peter Fulks, Corey Marvin, Deanna Campbell, Joe Slovacek, Jan Moline, Mike Barrett, Lisa Couch, Heather Ostash, Paul Kuttig, Mike Campbell, President Board, Sawyer Chrisman, Jon Heaton

Absent: Lisa Couch, Lisa Stephens

Guest: Ryan Khamkongsay, John Elder, Matt Wanta, Nicole Griffin, Christine Small

1. Call to Order

2:08pm

2. Reading of the Purpose of the Meeting

The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President, and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

3. Approval of Minutes and Action Items

Minutes approved with no changes.

1. The President's Office will be working with Institutional Research to send out the College Council survey to members and constituents. Completion Date: May 10, 2019. Completed. Survey results will be discussed during the meeting.

4. Approval of Agenda

Add 9.2 Discussion of reporting committees and PowerPoint template.

Agenda approved with the addition.

A review of the participants of College Council and the vacancies where identified.

5. Discussion Items

5.1 Counseling Program Review – Christine Small (attachment)

A review of the Counseling Program Review was presented.



Minutes

5.2 College Council Survey Results – Ryan Khamkongsay

A review of the Cerro Coso Community College survey results were presented. A PowerPoint with significant data was shared with the group. The results will drive future communications and organization of College Council.

Additional survey responses will be shared and reviewed at a future meeting.

5.3 “What’s on the Walls” Task Force Update – President Board (attachment)

The task force document was shared with the group and the recommendations from the report were highlighted. It was noted that Cerro Coso banners and college logos are starting to go up around the IWV and Tehachapi campuses. All members of College Council were requested to share the document with their constituents and bring input back to the next meeting. An implementation plan will be developed after input is received.

Action Item: “What’s on the Walls” Task Force document is to be shared by all College Council members with their constituencies and that input brought back to the next College Council meeting. The completed recommendation will be referred to President’s Cabinet for implementation. Completion Date: September 19, 2019.

6. Reporting Committees

6.1 Facilities – John Daly

The Facilities Committee will meet next Wednesday, September 11, 2019. The committee is in need of a student representative.

6.2 Safety & Security – John Daly

The Safety & Security Committee will meet next Thursday, September 19, 2019. The committee is in need of a student representative.

6.3 Technology Resource Team (TRT) – Mike Campbell

The Technology Resource Team has not yet met. The committee is in need of a student representative.

6.4 Student Success Support Programs (SSSP) – Heather Ostash

The Student Success Support Programs Committee had their first meeting



Minutes

on September 4, 2019. The committee's primary focus of the first meeting was the Cross Functional Inquiry Teams (CFIT). The Pathways CFIT team concluded last semester and the work will now focus on implementation. Two new CFIT's are being formed now. The first CFIT will focus on an evaluation of how communication is made with students from pre-enrollment to graduation. The second CFIT will focus on communication through programs after the first semester. Tyson Huffman will be working with PEDTECH on a project to compile and inventory all of the communication tools in use.

6.5 Incarcerated Students Education Program – Peter Fulks

The Incarcerated Students Education Program Committee has not yet met this semester. The first meeting will take place the week of September 9, 2019. A review of the summit from the summer was presented. Peter Fulks will request the minutes from the summit and they will be posted to the College Council site.

Action Item: The minutes from the Incarcerated Students Education Program Summit will be posted to the College Council site. Completion Date: September 19, 2019.

7. Associated Committees

7.1 Budget Development – Lisa Couch

The Budget Development Committee will be meeting on September 16, 2019.

Cerro Coso Administration is currently taking input on how to come to a balanced budget without the use of reserves, as well as ideas for an additional decrease of 2% and 3% in preparation for a future recession.

Faculty input was taken on August 22, 2019, during Flex Day;

Administration's input will be solicited on September 9, 2019; and Classified Senate will be given the opportunity to respond to a survey September 12, 2019. All this will be given to the Budget Development Committee to use in developing a plan to report out to College Council as a recommendation to the President for moving forward.

As part of this discussion, President Board requested that the members of the District Wide Budget Development Committee advocate for the



Minutes

district's internal allocation model first fund all college's fixed cost that is driven by salaries, benefits, utilities, contracts, and leased spaced so that each college's basic needs are met. Then apply the student centered funding formula to the balance of funds across the District's colleges. Of course, models of this would need to be ran to ensure its viability.

7.1a District Wide Budget Development Committee

It was announced that Norm Stephens will be the Cerro Coso representative for the District Wide Budget Development Committee, taking Matt Crow's position as he will be moving into the CCA spot.

7.2 Institutional Effectiveness Committee (IEC) – Corey Marvin

The Institutional Effectiveness Committee will meet later this month.

7.3 Professional Development – Corey Marvin

The Professional Development Committee will meet later this month.

7.4 Accreditation – Corey Marvin

The Accreditation Committee does not have meetings planned for fall 2019.

8. Constituency Reports

8.1 Academic Senate – Ben Beshwate

The first Academic Senate meeting took place August 29, 2019. All who attended the meeting were given the opportunity to have the role as a Representative with voting rights. The rest of the faculty will be considered Senators. A review of the new senate structure was provided.

The State Academic Senate Executive Council will be hosting their meeting at IWV on September 6, 2019, at 11:00pm. Everyone is welcome to attend.

8.2 Classified Senate – Paul Kuttig

The Classified Senate will be meeting next Wednesday, September 11, 2019.



Minutes

8.3 Student Government – Sawyer Chrisman

Student Government held a BBQ Bash today, September 5, 2019, in the Learning Resource Center grass area. The event was a success and well attended. Club Rush will be held on September 24, 2019. The next Coyote talks (similar to Ted Talks) is being planned for this month and one again in November. The Student Government Vice President is currently working on the list of Student Senators. The SGA will be participating in the City's Parade of 1000 Flags is this Saturday.

8.4 Consultation Council – President Board/Ben Beshwate

Consultation Council has not met.

8.5 Community College Association (CCA) – Joe Slovacek

Community College Association has not met.

8.6 California School Employee Association (CSEA) – Mike Barrett

California School Employee Association has not met. It was shared that negotiations will take place on September 13, 2019.

9. President's Report

9.1 insideCC Governance Page

A review of the updated insideCC Governance page was provided. It was requested that an overview of the new employee website be provided. President Board will request an overview of the new college website be presented to College Council members.

Action Item: President Board will request an overview of the new college website be presented to College Council members. Completion Date: September 19, 2019.

9.2 Discussion of Reporting Committee PowerPoint

A PowerPoint shell will be created for the reporting committees to use to communicate their work at each meeting.

Action Item: Jennifer Curtis will create a PowerPoint shell for the reporting committees to populate with their report out to College Council. Completion



Minutes

Date: September 13, 2019.

10. Review of Action Items

1. "What's on the Walls" Task Force document is to be shared by all College Council members with their constituencies and that input brought back to the next College Council meeting. The completed recommendation will be referred to President's Cabinet for implementation. Completion Date: September 19, 2019.

2. The minutes from the Incarcerated Students Education Program Summit will be posted to the College Council site. Completion Date: September 19, 2019.

3. President Board will request an overview of the new college website be presented to College Council members. Completion Date: September 19, 2019.

4. Jennifer Curtis will create a PowerPoint shell for the reporting committees to populate with their report out to College Council. Completion Date: September 13, 2019.

11. Future Agenda Items

- 11.1 Child Development Program Review – Jessica Krall
- 11.2 Safety & Security Program Review – Lisa Couch
- 11.3 Inclement Weather – Closure of Campus
- 11.4 Input for Budget Reduction
- 11.5 "What's On The Walls" Constituent Input
- 11.6 New College Website Overview



Minutes

12. Future Meeting Dates

~~September 5, 2019~~

September 19, 2019

October 3, 2019

October 17, 2019

October 31, 2019

November 21, 2019

December 5, 2019

January 23, 2020

February 6, 2020

February 20, 2020

March 5, 2020

March 19, 2020

April 2, 2020

April 16, 2020

April 30, 2020

May 5, 2020 (If needed)

13. Adjournment

4:00pm

Meeting Chair: President Board / Ben Beshwate
Recorder: Jennifer Curtis