



Minutes

Committee Name: College Council

Date: February 17, 2022

Time: 2:00pm – 4:00pm

Location: IWV Community Room & Zoom

Attendees: Michael Bonner, Melissa Bowen, Deanna Campbell, Mike Campbell, Matt Crow, Sean Hancock, Corey Marvin, Yvonne Mills, Cody Pauxtis, Joe Slovacek, Lisa Stephens

Absent: Lisa Couch, Peter Fulks, Mia Guzman

1. Call to Order – 2:04 pm

2. Purpose of the Meeting

The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

3. Approval of Minutes and Action Items

Approved unanimously

- *Action Item Completed: Mike Campbell to bring back an update regarding the Banner 9 upgrade. Mike shared many updates regarding new student self-service, Ellucian supported waitlist process, Banner SaaS (software as a service) and the CVC-OEI Exchange implementation.*
- *Action Item Completed: President Hancock to discuss the Rising Scholars RFA with the CEOs – both Cerro Coso and Bakersfield College will be applying for the Rising Scholars grant.*

4. Approval of Agenda

Approved unanimously

5. Constituency Reports

The College Council PowerPoint was presented.

5.1. Academic Senate – Yvonne Mills

The Academic Senate continues to discuss home-grown assessment data. With the new system, faculty are looking to simplify the disaggregation of data to track by course modality. In spring 2019, Academic Senate approved PedTech's recommendation to perform an annual self-check to ensure accessibility in courses. This process transpired into a form for instructors to sign attesting their course meets accessibility requirements. Some faculty on Senate choose to ignore the signed form as that was not what was agreed to when originally presented. Academic Senate would like to consult with district counsel to schedule a Q&A session to address accessibility requirements in EdCode. The art and science departments expressed concerns regarding losing lab space



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at the Tehachapi campus. Chairs are working on summer and fall scheduling. TUSD has minors on campus and lab classes hosted by the college must be held after 4:00 pm. Afternoon supervision and use of facilities was discussed. Logistics will be worked into the new lease.

5.2. Classified Senate – Vacant

No report

5.3. Student Government – Mia Guzman

No report

5.4. Consultation Council – President Hancock/Yvonne Mills

No meeting since the last report on February 3, 2022.

5.5. Community College Association (CCA) – Joe Slovacek

No report. Christine Small will be temporarily filling the role of department chair during René Mora's absence.

5.6. California School Employee Association (CSEA) – Mike Barrett

No report

6. Reporting Committees

6.1. Facilities – Cody Pauxtis

M&O moved into the new building last week and staff is very happy. The old building was removed this week. As soon as the blueprints for the sports complex are complete, the complex will go out to bid. The goal is to have all Measure J funded projects in the physical education building completed by the start of the fall semester. Measure J projects will be ongoing for the next couple of years. The facilities committee discussed equity as it relates to facilities, and gaps were identified. Cody notes that committee members do not regularly report back to their constituency groups.

6.2. Safety & Security – Kevin King

Kevin agrees with Cody regarding the lack of communication between committees. The installation of Mitel Activate is complete as several campuses. Tehachapi and KRV are still in the queue. Kevin's CFIT will be presenting a First Aid/CPR professional development opportunity in the spring. Cerro Coso security guards are not trained in event security and crowd control. Kevin is working with Elite Security Group to provide specialized training for Cerro Coso security.

6.3. Technology Resource Team (TRT) – Mike Campbell

Desktops for classified staff will be replaced with laptops to allow for easier transition from campus to remote work. Cerro Coso is using more network capacity now that operations are mostly remote. There was no need to increase the bandwidth before



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going remote. The new KCCD IT project website is coming in early March. Cerro Coso is now in Phase II of the CVC-OEI Exchange project.

6.4. Student Success Support Programs (SSSP) – Heather Ostash

Faculty Flex emphasized pillar four of Guided Pathways and had excellent presentations on active learning. MDRC is leading Cerro Coso through a process to identify the most effective case management model of working with students. Being proactive with advising and coaching students is key. The two CFITS are still active and moving forward. The next meeting will be on March 2, 2022.

6.5. Incarcerated Students Education Program – Peter Fulks

Anna is working on the Rising Scholars Grant Application. Bakersfield College is also preparing an application but is seeking more information. Heather suggests Cerro Coso request clarification regarding the number of schools that can receive the award per district. Updates will be provided as more information becomes available. Omicron resulted in a tremendous amount of disruption in the prisons. Classes were postponed once again.

7. Associated Committees

7.1. Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*

The next meeting is on February 23, 2022.

7.1.a. District Wide Budget Development Committee - *Title V, Sec. 53200:C.10*

Dr. Marvin provided a brief overview in Lisa Couch's absence. The Allocation Model and the reserve recommendation will be presented to the Board Finance Committee on February 23, 2022. These two ongoing projects are based on a pure FTES model vs. SCFF model. All campuses will benefit from the district office be identified as a budget center. KCCD's current practice has not been strategic and well-thought out. Reserve discussions were delayed.

7.2. Institutional Effectiveness Committee (IEC) – Corey Marvin - *Title V, Sec. 53200:C.10*

IEC has not met since the last College Council and will meet again on February 27, 2022.

7.3. Professional Development – Corey Marvin - *Title V, Sec. 53200:C.8*

PDC has not met since the last College Council and will meet again on February 22, 2022.

7.4. Accreditation – Corey Marvin - *Title V, Sec. 53200:C.7*

The Midterm report will be compiled in mid-March. The document will be shared out with constituent groups in April.

8. Discussion Items

8.1. Participatory Governance Model Task Force – President Hancock & Yvonne Mills



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The task force met on February 15, 2022. Task force members were asked to review the current model and identify areas needing improvement. Ideas and suggestions should be brought to the next meeting. An annual review should be conducted in each of the committees. Program Review and Outcomes Assessment started under Outcomes Assessment. When non-teaching components were brought in, the committees were pulled out of faculty senate. There is overlap amongst some committees. Representatives take Academic Senate related topics to Academic Senate for review and discussion. It was suggested to include an addendum if the three-year cycle of review remains. Corey suggested adding yearly goals. Mike Campbell noted that most of the meeting time is spent providing updates and committees are rarely able to set and work towards goals. Heather recommends creating an organizational structure to help organize and support the expectations of the participatory governance committees. There is no incentive for students to serve on committees; new approaches to incentivize student participation should be discussed.

8.2. Enrollment, Student Success with Equity Task Force – President Hancock & Yvonne Mills
The task force will have their initial meeting on March 10, 2022 – task force led by Dr. Marvin.

8.3. Division Plan Presentations <http://planning.cerrocoso.edu/2022-2023.html>

President’s Office – President Hancock

President Hancock presented the President’s Office Annual Division Plan.

Student Services – Heather Ostash

Heather recommends the Program Technician (counseling) position be changed to Program Coordinator that has a \$5,400 impact. Since the topic is pressing, President Hancock and Yvonne Mills requested an email be sent out soliciting discussion and feedback.

Student Services presentation tabled to the next regularly scheduled meeting on March 8, 2022.

9. Legislative Updates

9.1. SB 114 effectively re-establishes the COVID-19 supplemental paid sick leave for employers with more than 25 employees

Item tabled until the next regularly scheduled meeting on March 8, 2022

10. Staffing Update

10.1. Staffing Update (attachment) – President Hancock

Item tabled until the next regularly scheduled meeting on March 8, 2022

11. President’s Report

11.1. Strategic Planning Update

A task force was convened in the fall semester and is nearing completion of a draft to serve as the blueprint for the next three years. The document will be shared out with constituent groups upon completion.



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- 11.2. COVID Protocols Update
Masks are still required.

12. Review of Action Items

- 12.1. *Heather to send out email regarding ADP counseling personnel recommendation*

13. Future Agenda Items

- 13.1. Call to Action Presentation – Heather Ostash & Julie Cornett
- 13.2. E-Sports Update
- 13.3. Banner 9 Baseline Software & Late Add Process

14. Future Meeting Dates

- ~~September 2, 2021~~ — ~~February 3, 2022~~
- ~~September 16, 2021~~ — ~~February 17, 2022~~
- ~~October 7, 2021~~ March 8, 2022
- ~~October 21, 2021~~ March 17, 2022
- ~~November 4, 2021~~ April 7, 2022
- ~~December 2, 2021~~ April 21, 2022
- May 2, 2022 (Monday meeting – BOT at CC)

15. Adjournment – 4:11 pm

Meeting Chair: President Sean Hancock / Yvonne Mills
Recorder: Lacey Navarro