



Minutes

Committee Name: College Council

Date: February 3, 2022

Time: 2:00pm – 4:00pm

Location: Zoom

Attendees: Mike Barrett, Michael Bonner, Melissa Bowen, Michael Campbell, Lisa Couch, Matt Crow, Peter Fulks, Kevin King, Sean Hancock, Corey Marvin, Yvonne Mills, Joe Slovacek, Lisa Stephens

Absent: Deanna Campbell, Mia Guzman, Heather Ostash, Cody Pauxtis

Guests: Kristie Nichols

1. Call to Order – 2:04 pm

2. Purpose of the Meeting

The purpose of the College Council is to serve as the chief advisory and participatory recommending body to the President and is responsible for communicating issues specifically relevant to their constituent group and for feedback or input which has been requested by College Council.

3. Approval of Minutes and Action Items

Minutes and action items approved unanimously

Action Item Follow up: President Hancock reached out to Gary Moser regarding CVC-OEI barriers. It is a work in progress. The employee working on this at the state Chancellor's office has resigned and a new employee is in training. President Hancock will continue to press on the subject.

4. Approval of Agenda

Agenda approved unanimously

5. Constituency Reports

5.1 Academic Senate – Yvonne Mills

Academic Senate discussed the CVC-OEI integration needs and roadblocks experienced by PedTech. Yvonne will draft a resolution calling for prioritization. If approved, Yvonne will present to Consultation Council. In checking with PC and BC academic senate presidents, there is no open dialogue about PedTech issues at their colleges. They will bring it to the attention of their faculty at academic senate meetings to provide a united front amongst all three institutions. Yvonne continue to experience issues filling roles on committees and task forces. Dr. Hancock is working on recruiting classified staff for the task forces.

5.2 Classified Senate – Vacant



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No report

5.3 Student Government – Mia Guzman

No report

5.4 Consultation Council – President Hancock/Yvonne Mills

- The chancellor discussed the upcoming redistricting hearing. President Hancock provided website information for college council members to review. The Chancellor reviewed goals, targets and tactics will be a focus moving forward as she is looking to advance student success through the lens of the Student Centered Funding Formula.
- Resource Development – Dr. Christian would like grants supporting about 30% of the district. Fundraisers were discussed. KCCD has a small, but engaged board focused on supporting programs and services. Dr. Hancock is appreciative of how supportive the Cerro Coso Community College Foundation members are.
- Inter-district Collaboration – Dr. Christian highlighted examples of Cerro Coso's Allied Health department working with Dual Enrollment in Delano facilities. An MA pipeline is being built throughout the BC service area. We are looking to bring back ESL. Cerro Coso will work with BC to offer ESL at the Bishop Job Spot while working on our own program. Dr. Christian is encouraging a spirit of collaboration amongst the three colleges.
- Develop Infrastructure to support the colleges – The Chancellor will move forward with the proposed restructuring of the district office by pulling the Workforce and Economic Development department out from under the Educational Services division by creating a Vice Chancellor of Workforce and Economic Development
- A two-year addendum will be added to the three-year KCCD Strategic Plan that is expiring this year.
- Dr. Hancock is waiting on an update on the status of the Vice Chancellor of Human Resources search.
- The Joint Analysis of the Governor's budget was briefly discussed and President Hancock invited all attendees to review the document in the SharePoint at their convenience.

5.5 Community College Association (CCA) – Joe Slovacek

No report. The CCA will be meeting next week.

5.6 California School Employee Association (CSEA) – Mike Barrett

CSEA is still in negotiations and are scheduled to meet again next week. The team negotiated for a COLA increase and revised grievance language. Classified employees have expressed concerns about participatory governance and how long the hold harmless will last. Mike is looking to add additional classified members as CSEA team members. He will send another call out for vacant slots on committees and taskforce. CSEA is also concerned about all the vacant positions. Mike shared some of the benefits



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of being a CSEA member. Dr. Hancock and Lisa Couch clarified the hold harmless is in place through 2024-25. There is discussion around the fear of the fiscal cliff we will face. The last couple of years, we submitted for the hold harmless, but rescinded once we realized we did not need it. BC has been our anchor and has a bigger impact as a district.

6. Reporting Committees

6.1 Facilities – Cody Pauxtis

The next meeting is on February 16, 2022.

6.2 Safety & Security – Kevin King

- Evacuation drills were conducted successfully with minimal disruption to the surrounding areas.
- Mitel Activate is being installed on all IWV phones on Sunday and will be installed on Bishop/Mammoth phones on Tuesday. This will enable the College to send emergency messages and other useful messages. Mitel Activate will have a quicker turnaround than the CCUpdate.
- CFIT in the stages of receiving feedback. Kevin should have a general desired direction based on feedback in the coming weeks.
- CPR Professional Development – Kevin looks to schedule CPR training towards the end of spring to allow as many employees to attend as possible.

6.3 Technology Resource Team (TRT) – Mike Campbell

The TRT has not met for the spring semester. Mike Campbell continues to look for student representation.

6.4 Student Success Support Programs (SSSP) – Heather Ostash

The SSSP meeting scheduled for February 2 was cancelled. Instead, the meeting will take place over email. SOAA has been updated for submission and will be distributed to the committee for final review. After the committee provides input, the SOAA will be sent to Academic Senate for review before submission.

6.5 Incarcerated Students Education Program – Peter Fulks

The ISEP program experienced an extended lockdown due to the omicron surge. Cases are rising inside the prisons. Classes are slated to begin on February 7, however, Peter anticipates another delay. ISEP has the demand for any degree. Since Peter works with CTE, he will work with exploring some options. Cerro Coso was awarded the last Rising Scholars grant. Peter and Alec Griffin are working on drafting the language to apply for another round of funding. When looking at the unduplicated headcount, BC has less students than Cerro Coso. Cerro Coso has graduated the most students in the entire state in the last few years. Sean will advocate that Cerro Coso apply for the grant. President Hancock briefly discussed the baccalaureate bill that was authored between the pilot bill and the new bill that recently passed. President Hancock would like to fight the one hundred mile radius stipulation and take the next step to modify the trailer bill



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language. An exemption for colleges serving incarcerated students, where four-year partners are not willing to go, would be appropriate. Corey noted that it was clear that the first and foremost concern was finance-driven in CSUB's decision to back out of the four-year partnership. Corey has discussed AB927 with several constituent groups. Submission for baccalaureate applications are on January 15 and August 15. Should Cerro Coso choose to apply for the next round in August, the work must be completed before faculty go off for summer break.

7. Associated Committees

7.1 Budget Development – Lisa Couch – *Title V, Sec. 53200:C.10*

The next meeting will be on February 23. The committee will review the response to the accreditation recommendation and will begin committee work for the 2022-2023 budget. Lisa reviewed the Cerro Coso budget development process in the Chancellor's seminar.

7.1.a District Wide Budget Development Committee *Title V, Sec. 53200:C.10*

The group met earlier this week to work on the internal allocation model, stabilization, and the 320 report. District AURs went to the BOT in January. Revised Board Policy chapter six will be shared with the committee based on feedback during the review period.

7.2 Institutional Effectiveness Committee (IEC) – Corey Marvin *Title V, Sec. 53200:C.10*

IEC met last week and reviewed the Elements of Student Success Data. The committee spent time talking about AB927, disaggregating SLO data, and college dialogue around Outcomes Assessment.

7.3 Professional Development – Corey Marvin *Title V, Sec. 53200:C.8*

Professional Development Committee has not met and Corey will bring an update to the next meeting.

7.4 Accreditation – Corey Marvin *Title V, Sec. 53200:C.7*

The Midterm report will be a document for everyone to review. The document is due in October, but the Board will take action on it in early fall. Melissa suggested incentivizing the SLO assessment data submission. With so many adjuncts, it is difficult to get everyone to submit SLO assessment data. Per Corey, reporting of SLO assessment data it is not considered a separate activity warranting additional compensation.

8. Discussion Items

8.1 Participatory Governance Model Task Force – President Hancock & Yvonne Mills

A poll recently went out to schedule the initial meeting.



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8.2 Enrollment, Student Success with Equity Task Force – President Hancock & Yvonne Mills

A poll recently went out to schedule the initial meeting.

8.3 50th Anniversary Committee – President Hancock

Natalie would like to organize a committee to facilitate a series of events before she retires in December 2022. President Hancock does not see this as a participatory governance committee, but rather made up of those who wish to be a part of planning these fun, celebratory events. He hopes COVID has subsided and is not the primary topic in 2023. If there are no objections, an invite will be sent out next week. No objections.

8.4 Division Plan Presentations <http://planning.cerrocoso.edu/2022-2023.html>

Academic Affairs – Corey Marvin

The Academic Affairs Division Plan was presented.

Administrative Services – Lisa Couch

The Administrative Services Division Plan was presented.

President's Office – President Hancock

Presentation postponed until the next meeting on February 17, 2022

Student Services – Heather Ostash

Presentation postponed until the next meeting on February 17, 2022

9. Legislative Updates

9.1 Governor's Budget

In addition to the budget discussions above with agenda item 5.4, the Joint Analysis Governor's Budget is uploaded to the SharePoint. Committee members can review and ask questions at their convenience.

9.2 AB927 updates

In addition to the AB927 discussions above with agenda item 6.5, a Power Point from Consultation Council was also uploaded to the SharePoint. Committee members can review and ask questions at their convenience.

10. Staffing Update

10.1 Staffing Update (attachment) – President Hancock

Cerro Coso recruitment document is uploaded to the SharePoint for committee member review.

10.2 Director of Institutional Research Vacancy – Corey Marvin

Corey would like to move forward with filling the director position, as Cerro Coso currently has no employees in the Institutional Research office. The position has been posted.



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10.3 DA II / Graphic Designer Vacancy and Reclassification – President Hancock

The PIO office is down to just Natalie. She would rather hire a DA III instead of a split with a Graphic Designer component (DA II 75% / Graphic Designer 25%). This change will have a small fiscal impact of approximately \$600 per year. Deb Gregory will also be retiring this year. Given that a new graphic designer will be hired in the print shop, President Hancock is confident that the college’s needs can be met with a DA III in the PIO office. He requested feedback from the group. None opposed.

11. President’s Report

11.1 State of the College / Targets and Tactics

The State of the College document is uploaded to the SharePoint folder. Targets and Tactics are at the end of the document. The State of the College will continue to evolve over the next couple of years to focus more on the targets and tactics as opposed to the overall report.

11.2 Tehachapi Campus

Discussions have taken place regarding opportunities for a new home in Tehachapi. Stakeholders are excited to support a new location. Cerro Coso will continue to collaborate with TUSD to meet the needs of both districts in order for us to co-exist. TUSD is getting pressure from the community to continue collaborating with Cerro Coso.

12. Review of Action Items

- *Mike Campbell to bring back an update regarding the Banner 9 upgrade*
- *Sean Hancock to discuss the Rising Scholars RFA with the CEOs*

13. Future Agenda Items

13.1 Call to Action Presentation – Heather Ostash & Julie Cornett

13.2 E-Sports Update

13.3 Banner 9 Baseline Software & Late Add Process

13.4 Student Services Division Plan Presentation – Heather Ostash

13.5 President’s Office Division Plan Presentation – President Hancock

14. Future Meeting Dates

September 2, 2021	February 3, 2022
September 16, 2021	February 17, 2022
October 7, 2021	March 3, 2022
October 21, 2021	March 17, 2022
November 4, 2021	April 7, 2022
December 2, 2021	April 21, 2022
	May 2, 2022 (Monday meeting – BOT at CC)

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15. Adjournment – 3:58 pm

Meeting Chair: President Sean Hancock / Yvonne Mills
Recorder: Lacey Navarro