



Minutes

Committee Name: Facility Committee

Date: February 12, 2019

Time: 3:00pm – 4:00pm

Location: MB 318

Present: John Daly, Penny Talley, Scott Cameron, Deanna Campbell, Kristie Nichols, Yasmine Ramos, James Markham, Crystal Leffler

Absent: Lisa Stephens, Frank Timpone, Daniel Reed

Committee Charge: In collaboration with district facilities team members and the college, and its departments, to develop plans to identify, prioritize, integrate, acquire, and maintain the facilities and infrastructure of the college. The Facilities Committee assists with the development of long-term plans for supporting the space needs and the capacity for growth of the college in support of the educational master plan, institutional priorities as expressed in strategic goals, and integrated annual plans.

1. **Call to Order**
2. **Approval of Agenda**
3. **Approval of Minutes 11/13/18 and Action Items**

Minutes approved from 11/13/18.

4. **Agenda Items**

4.1 Resource Request Analysis Review – John provided the committee with a copy of the 2019-2020 Annual Resource Plan for Facilities. John reviewed the document with committee providing details on supported and non-supported requests. John will be revising the document once he incorporates the requests from Student Services. John will send out revision to the group for review.

Action: John will provide an updated Annual Resource Plan once he revises with requests from Student Services.

5. **Review of Action Items**

5.1 John will provide an updated Annual Resource Plan once he revises with requests from Student Services.



Minutes

6. Future Agenda Items

7. Future Meeting Dates

3/12/19

4/09/19

8. Adjournment

Meeting Chair: John Daly

Recorder: Crystal Leffler