



Minutes

Committee Name: Facilities Committee

Date: February 16, 2022

Time: 1:00 – 2:00pm

Location: Virtual “ZOOM”

Present: Cody Pauxtis, Frank Timpone, Kristie Nichols, Scott Cameron Deanna Campbell

Absent: Lisa Stephens

Committee Charge: In collaboration with district facilities team members and the college, and its departments, to develop plans to identify, prioritize, integrate, acquire, and maintain the facilities and infrastructure of the college. The Facilities Committee assists with the development of long-term plans for supporting the space needs and the capacity for growth of the college in support of the educational master plan, institutional priorities as expressed in strategic goals, and integrated annual plans.

1. **Call to Order** – 1:04 pm
2. **Approval of Agenda** – Approved with no changes.
3. **Approval of Minutes from 1/19/22 and Action Items:** Minutes reviewed and approved from 1/19/22 with no changes. Cody shared draft concepts of the outdoor learning spaces.
4. **Upcoming M&O Projects -**
 - 4.1 East Wing Desks – Scheduled for March 2022 during spring break.
 - 4.2 IT Desk – Feb 7, 2022, completed.
 - 4.3 Welding Lab/Cyber Lab Furniture 2022- contract signed yesterday on hold, may move classroom.
 - 4.4 Library LED Upgrade 2022 – signed proposal for the type of lights.
 - 4.5 Welding Lab Instruction Office Demo – pending delivery date on future and demo.
 - 4.6 CDC Fencing Repairs – Feb 2022 Bid – got behind on bids, CTE has fence bid we will add to and get a better price.
 - 4.7 CDC Shade Structures – Feb 2022 Bid –
 - 4.8 Art Skylights/Black Out – Feb 2022 -



Minutes

5. **COVID Request** – Cody is working to get approvals on a shared proposal to use COVID funding to purchase furniture. This includes furniture for Tehachapi and other new study areas at IWV and ESCC. The request will fund the IWV Amphitheater improvements, study areas around the campus with instructor stations and power connections. WLC will take the design and development blueprints, so we are up to code. After DSA approval we can send it out for bid.

6. **Participatory Governance Model Update:** Cody shared the 2019-2021 Participatory Governance Model with the committee to review. There was some conversation centered around the uncertainty of the Tehachapi campus. Cody would like all facilities issues addressed here for all locations. Cody will reach out to Lisa Stephens to see if she would like to meet more often to discuss facilities. Topics will be addressed, and solutions will be found even if we don't own the facility. Cody mentioned using the Howler to provide more facility updates. He would like to address "Equity" over the next few meetings and have a better model.

Action: Cody will reach out to Lisa Stephens to see if she would like to meet for often to discuss facilities.

7. Measure J Project Updates

- 7.1 M&O Building – Feb 2022 – 95% complete, working on fire alarm and landscape.
- 7.2 Gym HVAC – Jan 2022 – contractor on-site working on computer controls.
- 7.3 Sports Complex – Feb Bid – waiting on the release of documents, trying to send to bid.
- 7.4 Scheduled Maintenance Projects
 - Welding Gates – March, ordered.
 - M&O Insulation – Auto shop replaced
 - Library Boiler Replacement – one of two.
 - Main Building Roof – Spring 2022 – finishing the half that did not get done in remodel.



Minutes

8. Open remarks / New business: Update on what's on our walls. Paint and decals on agenda for other campuses next year. Gym, weight room floor, ongoing gym finish by end of August, any remaining funds will be used on sports complex.

9. Review of Action Items –

8.1 Cody will reach out to Lisa Stephens to see if she would like to meet more often to discuss facilities.

10. Future Agenda Items

- 10.1 Further Discussion Future Key Program
- 10.2 Further Discussion on Alarm system
- 10.3 M&O Program review and Employee and Student survey questions.
- 10.4 Discussion on how employees can submit projects to M&O via a formal request that can route for approvals year-round.

11. Future Meeting Dates –

4/20/22

12. Adjournment

Meeting Chair: Cody Pauxtis

Recorder: Crystal Leffler