



Minutes

Committee Name: IEC

Date: May 6, 2019

Time: 2:00 – 4:00 p.m.

Location: MB 318

Present: Ben Beshwate, Ryan Khamkongsay, Laura Vasquez, Jill Board, Cliff Davis, Corey Marvin, Stephanie Brantley, Heather Ostash, Suzie Ama, Dawn Ward, Jaime McClure, Jessica Kawelmacher, Sharlene Paxton

Absent: Lisa Couch

1. Call to Order

Time: 2:00 p.m. by Corey Marvin, Vice President of Instruction.

2. Approval of Agenda

Approved

3. Approval of Minutes and Action Items

Approved

4. Annual Program Review Assessment Report- Presented by Suzie Ama

Rubric Statement #1: Program Review processes are ongoing, systematic and used to assess and improve student learning and achievement = **average 2.67**

Discussions held around providing additional support and resources. IR to launch a dashboard this summer to assist in Program Review efforts. Concerns raised by Sharlene Paxton regarding who is responsible for ensuring that Program Review gets done. There is a professional expectation that the chair is responsible for coordinating the program review process.

Rubric Statement #2: The institution reviews and refines its program review processes to improve institutional effectiveness = **average 3.5**

Rubric Statement #3: The results of program review are used to continually refine and improve program practices resulting in appropriate improvements in student achievement and learning = **average 3.42**

5. Annual Outcomes Assessment Report- Presented by Dawn Ward

Rubric Statement #1: Student Learning Outcomes and Assessment are ongoing, systematic, and used for continuous quality improvement = **average 3.75**

Rubric Statement #2: Dialogue about student learning is ongoing, pervasive, and robust = **average 3.83**

Rubric Statement #3: There is evaluation of student learning outcomes processes = **average 3.5**

Rubric Statement #4: Evaluation and fine-tuning of organizational structures to support student learning is ongoing = **average 3.75**

Rubric Statement #5: Student learning improvement is a visible priority in all practices and structures across the college = **average 3.75**

Rubric Statement #6: Learning outcomes are specifically linked to program reviews = **average 3.92**

Action Item: Dawn to send Jaime excel document for formatting.

6. Annual Integrated Planning Assessment Report- Presented by Corey Marvin

Rubric Statement #1: The institution uses ongoing and systematic evaluation and planning to refine its key processes and improve student learning = **average 3.92**

Rubric Statement #2: There is dialogue about institutional effectiveness that is ongoing, robust and pervasive; data and analysis are widely distributed throughout the institution= **average 3.5**

Ben raises concerns about the number of cancelled IEC meetings we've had this year and that IEC is one of the most valuable committees we have on our campus.

Suzie would like the opportunity to meet with Faculty Chairs regarding program review

Rubric Statement #3: There is ongoing review and adaptation of evaluation and planning processes = **average 3.42**

Action Item: Review committee make up – should we keep IR as a member of the committee?

Rubric Statement #4: The institution communicates the results of all its assessments broadly so that the institution has shared understanding of its strengths and weaknesses = **average 3.5**

7. Review of Action Items

Action Item: Dawn to send Jaime excel document for formatting.

Action Item: Review committee make up – should we keep IR as a member of the committee?

8. Future Agenda Items

Midterm Reporting

Planning Process to realign with District Planning Process – Section plans are now due November 1st.

9. Future Meeting Dates

10. Adjournment

Time: 3:38 p.m. by Corey Marvin, Vice President of Instruction.

Meeting Chair: Corey Marvin

Recorder: Stephanie Brantley