



Minutes

Institutional Effectiveness Committee

Date: Thursday, December 8, 2022

Time: 3:00 PM – 4:30 PM

Location: Zoom or Main Building 318

Attendees: Corey Marvin, Jaclyn Kessler, Cliff Davis, Andrew Burch, Jaime McClure, Jessica Kawelmacher, Sean Hancock, Yvonne Mills, Lisa Fuller

1. Call to Order

Meeting called to order at 3:06 PM by Corey Marvin

2. Changes/Additions to the Agenda

No changes/additions to the agenda

3. Approval of Minutes

No previous minutes to approve.

4. Input on Target and Tactics Winter 2022

- *President Hancock provided a brief recap regarding the focus on the student-centered funding formula and explained how ISEP students and students receiving grants are funded at a higher rate than regularly enrolled students. Sean covered the discussions at the recent Chancellor's retreat and how the building of AUPs will need to align with the updated Equity Targets and Tactics.*
- *The upcoming closures of the CAC prison and TCCI D-yard were discussed. Corey discussed the plan to ensure graduation for those with only one course left and the potential layering of correspondence for those that fit the criteria. The question about how long the college would be using correspondence courses was posed. Sean mentioned that correspondence can occasionally be the gateway to strong education opportunities, and providing correspondence is better than no courses at all. Corey discussed the ISEP teams plan for recapturing students by identifying where the college can add portable units.*
- *Corey discussed increases in enrollment up in all areas: dual enrollment is at a 5% increase, on-ground students' attendance has doubled from last year, and online enrollments have increased by a couple hundred students.*
- *There was a discussion regarding the need to improve and expedite the faculty hiring process to fill much needed positions. Faculty chairs and HR to be consulted.*
- *Dual enrollment opportunities were mentioned. Prerequisites for VN programs may be offered at Cal City and Bishop. Other potential opportunities for dual enrollment are to look at local non-traditional high schools like Mesquite.*
- *Sean brought up the low enrollment of males (34%) and how to best target the male audience. Jaime mentioned a Veteran's center at BC. Jaclyn mentioned a recent study at PC that would be good to review. Jessica brought up the potential of bringing back a Pearson Vue testing center to draw those pursuing IT certificates.*



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- *The SCFF update was given by Jaclyn, inconsistent numbers were discussed with the need to revisit.*
 - *Sean brought up Pillar 4 and asked how we are identifying assurance of learning. Corey discussed faculty involvement and pulling what we are doing in various committees to support. Corey recognized Andrew Burch and his work with the Professional Development committee for his gearing of flex day activities to meet those requirements. Sean discussed the need for AUPs to document what is being done to support Pillar 4 and in how we can use what departments have already identified.*
- 5. Elements of Student Success-** *the work that came from that was a collection of data points. Sean compares it to Guided Pathways as a metric. New elements of student success data are to be discussed in the future meeting. The Post e-Lumen project has been built and the data is in the database, and it will be brought to CIC. Outcomes assessment works well and will improve the way we collect data, and we can generate our own reports.*
 - 6. Future Agenda Items- TBD**
 - 7. Future Meeting Dates: January 2023 TBD**
 - 8. Adjournment**
Meeting adjourned at 4:28 PM by Corey Marvin

Meeting Chair: Corey Marvin

Recorder: Kelly Potten