



Minutes

Committee Name: Outcomes Assessment Committee

Date: October 6, 2020

Time: 9:00a.m.-11:00a.m.

Location: Zoom only

<https://cccconfer.zoom.us/j/99817689654?pwd=Yk9uTU0rMFBrUm9lMlpWanpJdHdHdz09>

Password: 857164; Meeting ID: 998 1768 9654; +1 669 900 6833 (US Toll)

Members: Vivian Baker, Christine Small, Lucila Gonzalez-Cirre, Jan Moline, Jaclyn Kessler, Corey Marvin, Dawn Ward, Melanie Jeffrey, John Elder (IR).

Call to Order: 9:03am

1. Approval of Agenda

2. Approval of April and September minutes (J. Moline) and Action Items

No objections April and September minutes are approved. Dawn did make minor formatting changes at the time.

3. Committee Members

3.1 Welcome Jaclyn as PR Chair

3.1.1 Update the format of the Handbook and website to show that PR Chair is also faculty

3.1.2 Corey checked with Shared Governance Document, specifies 6 faculty members to the committee

3.1.3 Site representation can be met by an administrator, faculty member, or classified member who is primarily assigned at any location other than IWV/Ridgecrest

3.1.3.1 Currently Jaclyn Kessler serves as PR Chair/faculty representative/site representative

3.2 Call put out to Ben at Academic Senate and Tyson at LRC for members, any suggested student representative

3.3 Website updated

4. eLumen

4.1 Update – Dawn

4.1.1 A recurring problem was fixed. Vivian, then Lucila were having problems putting outcomes (new ones/changes) into eLumen, As Rebecca found a problem with the Outcomes going into the wrong place in Canvas. Scripts are going into folders, rather than staying within the pathway defined within eLumen.

4.1.2 Rebecca showed a back way to get them into Canvas currently. Once the Outcomes were in Canvas everything else worked. It imported to eLumen

4.1.2.1 Previously doing a weird flash/blank

4.1.2.2 Certain outcomes are listing in the Cerro Coso folder, not in the area folder

4.1.2.3 Robin was clear that a specific pathway had to be followed

4.1.2.4 It seems those pathways were not followed

4.1.2.5 Dawn will look into other areas entering now to see if they have issues

4.1.3 Curriculum author role for those putting curriculum in for programs



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- 4.1.3.1 Issue with mapping to PLOs
- 4.1.3.2 Not know if it is and eLumen or mapping issue
- 4.1.3.3 Comments seem to be problematic
- 4.1.3.4 Courses are OK but programs are still having issues

5. SLO handbook

5.1 Revisions – please bring revisions, additions to the meeting

- 5.1.1 Handbook was reviewed section by section and changes made through committee dialog
- 5.1.2 Dawn will make corrections/changes and reformat so it looks clean/clear as quickly as possible and get it back to committee for 2nd review
- 5.1.3 Final modifications/updates/corrections will be done at November meeting
- 5.1.4 Changes are recorded in rough draft, not in minutes

6. Meeting with Faculty Chairs – Dawn

- 6.1.1 Done

7. Meeting with IR re: ILOs

- 7.1.1 Done

8. Review of Action Items

9. Corey – Presidential cabinet input (admin program reviews, assistance)

- 9.1.1 New President 10/01
- 9.1.2 Next cabinet report will be November
 - 9.1.2.1 Corey will have previous Action Items placed on November Cabinet Agenda

10. Future Agenda Items: Finalize Handbook, eLumen process/training, SLOs, AUPs, Program Reviews

11. Future Meeting Dates: November 3, December 1, February 2, March 2, April 6, and May 4.

12. Adjournment

Meeting Chair: Dawn Ward

Recorder: Jan Moline