



# Minutes

**Committee Name: Outcomes Assessment Committee**

**Date:** September 3, 2019

**Time:** 9:00a.m.-11:00a.m.

**Location: MB 235 video and zoom**

**Members:** Vivian Baker, Christine Small, Lucila Gonzalez-Cirre, Jan Moline, Jaclyn Kessler, Kimberly Dochterman (student rep), Corey Marvin, Dawn Ward, Suzie Ama, Melanie Jeffrey, Kristie Nichols

**Attendees:** Vivian Baker, Christine Small, Lucila Gonzalez-Cirre, Jan Moline, Jaclyn Kessler, Kimberly Dochterman (student rep), Corey Marvin, Dawn Ward, Suzie Ama, Melanie Jeffrey, Kristie Nichols, John Elder, and Ryan Khamkongsay.

## 1. Call to Order

## 2. Approval of Agenda – addition – review of OAC annual report

## 3. Approval of April 2, 2019 Minutes and Action Items

## 4. eLumen Update

### 4.1 Update from Vivian Baker/Dawn Ward

Banner updates every Monday, last ran 8/30 some errors in student rosters and faculty assignments apparent within system. Working toward solution.

AUO – eLumen context and outcomes, finish defining work flow

ILO – update information mapping and run report

## 5. SLO Review for Program Review

5.1 Item 1: Human Services – review of rubric and discussion of changes within PR related to outcomes. Rubric data to be summarized and forwarded to PR Chair Suzie Ama.

5.2 General discussion on best practice for assessment data. Do we want just “met”, “not met” or should the percentages or some types of nominator/denominator be given? Consensus to add either within the outcome sections of PR. It would depend on the program for what would provide the better analysis of the data and outcomes.

5.3 When classes across departments are included then discussion should be had regarding how those courses and SLOs match to the current program. Any discussion with other programs or course instructors should be included as well.

5.4 Item 2: Upcoming this semester



# Minutes

5.5 Meeting to be held between Suzie, Corey, and Dawn to plan for the upcoming PLOs/SLOs training for PR writers.

## 6. Review of Action Items

## 7. Addition for OAC Annual Report/Committee Goals

Compare to prior report as well.

SLO's	4.11			3.75	
Student learning outcomes and assessment are ongoing, systematic, and used for continuous quality improvement	3.50	4	2	3.75	↑
Dialogue about student learning is ongoing, pervasive, and robust	3.83	5	3	3.83	-
There is evaluation of student learning outcomes processes	3.75	5	3	3.50	↓
Evaluation and fine tuning of organizational structure to support student learning are ongoing	4.17	5	3	3.75	↓
Student learning improvement is a visible priority in all practices and structures across the college	4.00	5	3	3.75	↓
Learning outcomes are specifically linked to program reviews	4.17	5	3	3.92	↓

Matrix being developed with Corey and Deans for long term schedule and semesters.  
 Will work on meeting for PLO and PR trainings  
 Review of scores within each section and discussion of program goals. Report summary provided and discussed.  
 GELO's will continue to next year as we now have someone working on those – Sarah King. She is also working on Liberal Arts and general education representative for program reviews and assessments. LA degree is being worked on this year.

## 8. Report on Flex Day trainings

Vivian and Dawn did 3 presentations, 2 Thursday and 1 Friday. Flex was well attended Friday even with the technical issues for the first session. Two adjuncts appeared to the Friday session. Responses during sessions seemed positive – will see if get feedback from Flex Committee from surveys.

## 9. Overview of the upcoming year



# Minutes

8.1 7<sup>th</sup> Annual SLO Symposium is going to take place in Northern California at Monterrey Peninsula College on Friday, February 7<sup>th</sup>, 2020. No other info – just save the date.

8.2 Presentations for assessment, eLumen, data.

**10.Future Agenda Items: eLumen process/training, SLOs, AUPs.**

**11.Future Meeting Dates:** October 1, November 5, December 3, February 4, March 3, April 7, and May 5

**12.Adjournment**

Meeting Chair: Dawn Ward

Recorder: Dawn Ward