Minutes

Committee Name: Outcomes Assessment Committee
Date: March 1, 2022
Time: 9:00a.m.-11:00a.m.
Location: Zoom only: from PC, Mac, Linux, iOS or Android:
https://cccconfer.zoom.us/j/92801847749?pwd=eGhjUnZ3RmVNSGhOdHVlM2lQK0lOUT09
Password: 108100 Or iPhone one-tap (US Toll): +16699006833,92801847749# or
+13462487799,92801847749# Or Telephone: Dial: +1 669 900 6833 (US Toll)
Members: Vivian Baker, Lucila Gonzalez-Cirre, Jaclyn Kessler, Corey Marvin, Dawn Ward,
Tyrone Ledford, Lisa Fuller
Present: Vivian Baker, Lucila Gonzalez-Cirre, Jaclyn Kessler, ~~Corey Marvin~~, Dawn Ward,
Tyrone Ledford, Lisa Fuller

Call to Order

1. **Approval of Agenda**

2. **Approval of February minutes and Action Items - approved**

3. **eLumen/new repository - Dawn**
   a. A presentation was made to Academic Senate for comments on use of modalities for disaggregation. round back to Senate once form completed.
      i. Senate members agreed with disaggregation and there was discussion on the different mode formats for courses. This was finalized to: Online; On-ground; Hybrid; ISEP on-ground; ISEP correspondence.
      ii. It was discussed that it should be much easier with the new system to amend if new mode if used or we determine one mode can be removed
      iii. S. Sotomayor is working on the database with us along with a mini-task force of V. Baker and Dr. Marvin to finalize the formatting, once available the form will be shared out with Senate
      iv. Training will be provided for new entry system. We are only asking for number of students in class, number met, and number not met. Further disaggregation can be completed student by student in Canvas if desired, but the collected form will be cumulative data.
   b. Sample form input form by VP Marvin
      i. Sample form and reports was shared out and Committee was favorable to the information and intended collection of data.
      ii. This information is not connected through banner for student by student only cumulative class data. Anyone should be able to pull the data not just chairs which will help with program reviews.
      iii. Greater break down could be entering student-by-student in Canvas to pull out the report and import into Tableau for greater disaggregation. This would be by faculty or program election and not required by OAC.

4. **Accreditation Summary – Dawn**

4.1 Committee review of language for the report
- Review of suggested language and emails sent out for our initial summary report. It was decided more details can be sent to Dr. Marvin to select and modify as needed. Final approval will be within the document as a whole being written for submission.

5. Participatory Governance Description
5.1 Review and comments
- Review of positions and makeup of membership.
- More detail will be added for who sits in each seat and how it is selected for clarification. These details will also be added into the SLO Handbook for updates. This information was determined to be an important addition even with revision of handbook last year. Hope to ensure variety of disciplines for seats.
- Final copy will be forwarded by Dawn to PG committee for incorporation.

6. AUP Review
6.1 Review of data from AUP review – Postponed until next meeting in April for compiling and sharing out to members.

7. Program Review - Jaclyn – updates
7.1 Review of Vocational Nursing rubrics notes
- Review of discussion of PR within committee for changes and updates
- Jaclyn will add notes in PRC to pass along to chair

7.2 Review of any program review issues and upcoming concerns
- Update provided to upcoming PR as we near end of the year
- Revisions of templates on-going as PR comes through and areas are identified. Course programs was completed and will be tweaked as needed. Administrative PR is still being worked; hope to be completed this semester for testing in the Fall 2022 term.

8. Review of Action Items
- Corey – new administrative position on committee
  Dawn – round back to Senate once we have an assessment template for new system.
  Dawn – put in another request for members to Senate

9. **Future Agenda Items**: eLumen process/training, SLOs, Program Reviews, new members
10. **Future Meeting Dates**: ~~February 1,~~ March 1, April 5, and May 3
11. **Adjournment**

Chair: Dawn Ward
Recorder: Dawn
Ward