



# Minutes

Professional Development Committee

Date: Wednesday, September 16, 2020

Time: 3:00 pm – 3:45 pm

Location: Zoom

Attendees: John Elder, Jessica Kawelmacher, Corey Marvin, Jan Moline, Rene Mora, Rebecca Pang, Sharlene Paxton, Frank Timpone

**1. Call to Order**

*Meeting called to order at 3:03 by Sharlene Paxton*

**2. Changes/Additions to the Agenda**

*No changes/additions to the agenda*

**3. Approval of Minutes and Action Items**

*Minutes approved unanimously*

**4. Classified Report**

- Classified Canvas PD Shell
  - *The classified sub-committee has a meeting planned for September 28, 2020. Classified staff expressed an interest in having a place to archive past PD items, possibly a Canvas shell. Jessica Kawelmacher suggested all PD be saved in one place accessible to all groups (management, faculty and classified). Canvas seems to be the most effective way to store information other than the G:Drive. Rebecca warned it may be too long and overwhelming as time goes by. The group brainstormed different ideas on how to organize a PD canvas shell or website. Dr. Marvin spoke to the digital divide between faculty, classified and management and the technology resources that cause the divide. If that is the direction we would like to go, it makes sense for PD for the college to be all on the same page and could be linked in a variety of places. These changes will need to wait until the new Web Developer is hired. The district is in discussion of reducing the amount of oversight in regards to the website, which would allow flexibility in the organization of each college's website. We might make it a goal of the Committee to make a determination of what we would like to do with presence of the PD in the internal college community. What is the best way to move forward with a college-wide portal into professional development?*
- Classified PD Day for Fall 2020



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- *Jessica Kawelmacher is inquiring if classified will have a Fall 2020 PD day as an event was not possible in May. Sharlene suggested to plan on a virtual event and shared her experience executing the virtual faculty flex for Fall 2020. Item tabled until the next meeting on October 21, 2020.*

## 5. Faculty Report

- *Fall 2020 Flex –*
  - *Sharlene heard positive comments regarding the virtual flex. ESCC employees were excited to be able to attend both sessions without having to travel or rent a hotel room. The Fall 2020 Faculty Flex event experienced minimum technical issues and yielded the highest adjunct participation rate. Sharlene set up PDF document with zoom and cloud recording instructions for presenters. Attendance should be sent to Lacey Navarro. Sharlene received an overwhelming amount of positive feedback regarding Key Note Speaker Dr. Lasana Hotep from all groups of employees.*
- *Spring 2021 Flex –*
  - *Sharlene shared Spring Faculty Flex will likely stay virtual. Dr. Luke Wood will be presenting two 90-minute sessions as the Key Note Speaker. He is part of the Black Minds Matter Group – the presentation will be funded by Equity. Dr. Luke Wood works with Dr. Lasana Hotep; we will be continuing the discussion that we started in August 2020. Sharlene requested all employee groups to be invited to the Spring 2021 key note event. Recorded training sessions provide freedom for counselors to participate at their convenience. Counselors are typically busy with students during the two-day event and are not able to receive credit for flex hours.*
  - *Rene added kudos to Faculty Flex 2020 and has heard lots of positive feedback. He would like the guest speaker to be open to all groups as well and suggested it be the standard moving forward.*
  - *Jan Moline sings praises for being able to re-watch trainings that are pertinent to Cerro Coso.*

## 6. Management Report

- *Management is currently in a holding pattern as the new President comes on in two weeks and Dr. Hancock will decide how the college moves forward in terms of PD for management. Last year, admin met with Dawn Person who presented the equity organization to the management staff. We did not spend any of our money on fall flex day. Money is available for Spring Flex day. We got behind and did not get a clear message that there would be compensation for adjuncts attending the*



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*flex day. We can get ahead of this in the spring. The money requested was placed in the budget based on the BDC's conversations during spring. The Chancellor's Office is focusing on anti-racism and the theme is woven into a way of business at the California Community College system. Anti-racism will remain highest on our priority list for the foreseeable future.*

- *Sharlene inquired about available funding should faculty be interested in attending Plenary – in addition to anti-racism, they are also having a large OER strand. \$150/person Dr. Marvin will leave that decision to Dr. Hancock. The idea behind the PD budget was to send a team to one of the student equity seminars. If it is a better use of the money to send faculty to Plenary, that can be discussed further.*
- *OER Open Ed Conference 2020 October, completely virtual. Approximately \$70/person. Sharlene requested permission to use OER grant money to pay for faculty members to attend. Per Dr. Marvin, if the Faculty Flex Committee would like to recommend the money be spent that way, then that is okay. Professional Development is a 10+1.*
- *September 29 and 30 – There will be a free Pathway to Equity Virtual Conference. The link will be in Rebecca's next email.*

## 7. Review of Action Items

- *Ask Dr. Hancock for funding permission to send faculty to Plenary.*
- *Sharlene to get recommendation from the Faculty Flex Committee if they would like to invite all faculty to go to the OER Conference or Plenary. Sharlene to report back to PDC for the next meeting on October 21, 2020.*

## 8. Future Agenda Items

- *Classified PD Day for Fall 2020*

## 9. Future Meeting Dates: Wednesday, October 21, 2020 at 3:00 pm

## 10. Adjournment

*Meeting adjourned at 3:43 by Sharlene Paxton*

Meeting Co-Chairs: Dr. Corey Marvin, Sharlene Paxton & Jessica Kawelmacher

Recorder: Lacey Navarro