



Minutes

Professional Development Committee

Date: Tuesday, April 11th, 2023

Time: 3:00

Location: Zoom

Attendees: Frank Timpone, Kelly Potten, Debilyn Kinzler, Andrew Burch, Corey Marvin

1. **Call to Order- meeting called to order 3:22**
2. **Changes/Additions to the Agenda** – *Andrew asked to have a future discussion regarding accommodation at flex. Corey will ask Jennifer Curtis how accommodations for flex were funded in the past and what was the average attendance. Flex committee wants to move forward with fully online for Fall, the accommodations discussion is just informational.*
3. **Approval of Minutes and Action Items** – *minutes approved.*
4. **AY 2023-24 Professional Development RRA** - *The committee reviewed the RRA and approved. Corey will review where and how much we have spent historically. For the past couple of years, portions of PD RRAs have been funded by VP and some by the President.*
5. **2023 PD Survey** – *PD Survey has been approved by IR and Admin. Dates – the committee discussed how long the survey will remain open. The survey will be open April 17th and close on May 16th. Andrew to send the survey email to Sean to disseminate.*
6. **Review of Action Items** -
7. **Future Agenda Items** – *discuss PD survey data, invite Jaclyn to May 9th meeting.*
8. **Future Meeting Dates**
 - 3:00pm – 4:30pm Tuesday, May 9th
9. **Adjournment**

Meeting Co- Chairs: Corey Marvin & Andrew Burch

Recorder: Kelly Potten