



# Minutes

Professional Development Committee

Date: Wednesday, February 3, 2021

Time: 3:00 pm – 4:30 pm

Location: <https://cccconfer.zoom.us/j/91812887917>

Attendees: John Elder, Resa Hess, Jessica Kawelmacher, Corey Marvin, Vonetta Mixson, Jan Moline, Rene Mora, Rebecca Pang, Sharlene Paxton, Frank Timpone

**1. Call to Order**

*Meeting called to order at 3:01 pm by Sharlene Paxton*

**2. Changes/Additions to the Agenda**

*No changes/additions to the agenda*

**3. Approval of Minutes and Action Items**

*Minutes approved without changes*

*Management feedback for RRA is on the Admin Cabinet agenda for next week*

**4. Draft Resource Request Analysis**

- *Sharlene reminded the group that the PDC re-creates the RRA each spring. Goals are identified to drive the professional development focus for management, faculty and classified for the upcoming year. No new college-wide themes have been recognized; themes from previous years stayed current. Corey shared the prior year RRA and provided an overview of the document.*
- *The Faculty Flex Committee would like to see health and wellness continue to be a focus with an emphasis on mental health. They also suggested continuing to look at racial equality, equity and inclusion.*
- *Classified staff also would like to see health and wellness with an emphasis on mental health in addition to equity/inclusion as suggested by the Faculty Flex Committee.*
- *Vonetta has heard faculty are interested in learning what it looks like when we return to normal. What is the new normal? Faculty would like to hear best practices and suggestions on how to help the students get back to "normal". Educational administrators have been researching different sources in efforts to project what a post-COVID educational environment looks like. The topic is getting a lot of attention.*
- *Vonetta inquired about professional development deliverables being tied to outcomes. We have stayed away from the concept that the PDC controls budgets that send people out for professional development. Corey shared background information of how of the PDC operates. The PDC prefers to bring resources in as opposed to sending people out. Bringing resources in allows more flexibility to provide professional development at convenient times/locations for our employees.*
- *OTC conference last year was free and faculty appreciated the opportunity to attend. The conference coming in June 2021 costs \$150 per person. Rebecca*



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*inquired to see if any funds are available to send Cerro Coso faculty. Corey believes there is funding available and will check the budget and report back to the group. Equity will continue to stay front and center. The recovery will now be an equitable recovery. As we recover from this disruption, now is the time to put additional resources, effort and time in closing the equity gaps. As a college, we need to identify why these gaps still exist and focus efforts on remediating those gaps. Rebecca believes the OTC will also provide equity trainings in June.*

- *The group agreed to move forward with the same threads as last year with some minor changes in language and funding. Corey will draft next year's RRA and tie in expectations coming down from the Chancellor's Office. The draft will be shared via email in time for review and revisions before being submitted on March 15, 2021.*

## 5. Review of Action Items

- *Corey to get feedback from Admin Cabinet (Resource Analysis Request)*
- *Corey to generate a rough draft of next year's RRA and share for comments*

## 6. Future Agenda Items

7. **Future Meeting Dates:** Wednesday, March 17, 2021 at 3:00 pm

## 8. Adjournment

*Meeting adjourned at 3:33 pm by Corey Marvin*

Meeting Co-Chairs: Dr. Corey Marvin, Sharlene Paxton & Jessica Kawelmacher

Recorder: Lacey Navarro