Minutes

Committee Name: Student Equity and Achievement Committee
Date: 10/26/2022
Time: 12:38-2:35pm
Location: MB 318 | Zoom
Present: Tanner Barnett, Tyson Huffman, Katie Bachman, Anthony Briseno, Andrew Burch, Christine Small, Jessica Kawelmacher, Melissa Gross, Debilyn Kinzler, Vivian Baker, Kim Blackwell, Dean Bernsten, Rebecca Pang, Jaclyn Kessler, Corey Marvin, Heather Ostash, Julie Cornett
Absent: Franki Gregor, Lisa Stephens

1. **Call to Order**

    Time: 12:38 by Tyson Huffman

2. **Approval of Agenda**

3. **Approval of Minutes**

    - Approved

4. **Information Items**

    - **Report out from Strengthening Student Success Conference**
        - Tyson solicited feedback from committee members who attended the conference for takeaways:
            - Rebecca Pang: Movement from CSU/IGETC pattern to a common CalGETC pattern.
                - This spurred conversation regarding the local pattern option, is it being used widely? Counseling representatives say it's relatively few students, but data will be pulled to answer this. ***Tanner/Heather to initiate data request with IR.***
            - Tyson Huffman: Better methods of communication or engagement with students.
            - Katie Bachman: Lots of good information pertaining to student basic needs/food pantries. Good to find that CC is where it needs to be regarding our offerings. Also, great information regarding students in participatory governance, providing both pay and mentorship to help students onboard to effectively participate. Heather points out that we are actively working toward using the Student Representation Fee to pay for student participation in committees.
            - Jessica Kawelmacher: Super useful session on Financial Aid and Finish Line Scholars Program. Heather mentions that we are continuing to scale and

implement the finish line scholars program, students who are at least 50% done with their program and have unmet need qualify.

- Tanner Barnett: Attended session on data analysis and tableau from Rio Hondo College, was super informative of a more comprehensive use of Tableau. Also attended a strong session regarding helping students in distress from College of the Canyons.

- **Equity Plan**
  - Heather and Tyson are continuing to work through the process for this and have presented to Academic Senate on 10/20. Tyson has been maintaining the content in the [SEAC Website](#). Yvonne Mills suggested in Senate that this should be explicitly shared to the chairs for English/mathematics for further feedback from those areas. ***Tyson to send email reminder to Faculty about a week before the next Senate meeting.***

- **New Canvas Pop-up Tool**
  - Distance Education has been working on revamping the popup tool previously available. The popup tool has been converted into an LTI, allowing course instructors to choose whether to add a popup message to their course. The previous version did not allow the instructor to opt-out of having the popup message appear in their Canvas course(s), which is one of the reasons why faculty were unhappy about the previous version of the popup. Also, the new version resolved the browser issue by moving the front-end code to the server side. The change of codes to server side ensures that students do not see the same messages repeatedly, a faculty concern. Additionally, this new version allows instructors to control which messages they share from the institution in their course. Faculty can schedule their own a popup in this new version. Students can opt out of receiving popup messages for a single semester or contact DE to be added to a list not to receive any more regardless of semester.
    - Heather and Christine would like to align the messages in Canvas with those in Navigate.
    - Vivian Baker asked where students can find the archive of popup messages deployed by their instructor after the popup message has appeared in their course. DE is working on another LTI that will allow students to access a repository of popup messages that their instructor(s) has deployed in their course(s).
    - Corey Marvin stated that it has already gone through a Pedtech review. Rebecca Pang asked if the implementation of the Popup tool requires Senate approval since it is an LTI integrated at the Canvas course level and not at the college-wide level of Canvas. Vivian Bakers suggested bringing it to Senate as a discussion item since popup messages have been a hot topic at Senate. Rebecca will inform Pedtech, who will bring it to the Senate meeting.

Minutes

5. Discussion Items

- Program Pathway Mock-Ups
    - [Review of document](#) created by Corey showing different potential layouts for pathway information. Tab By Major Classes is similar to the design Kim and Missy had indicated in the last meeting were preferable. Corey added math and English to the core course section in the tab By Degree Requirements. In these designs, the general education courses could be tailored to individual programs based on faculty recommendations.
        - Interest from committee in producing something more dynamic/interactive. Could be possible to build something using elements already available to the webmaster in GitHub. Heather asks if we can link to O*Net's related careers, could be possible but unsure how labor-intensive it could become to maintain. Could also link to Assist, but generally would be helpful to include which institutions have accepted the transfer degrees.
        - Group reviewed other models shared by Heather in a more printable/single sheet version providing overall list of courses and a suggested course sequence per semester.
    - Committee discussed a checklist of items they would like to see in the program/pathways website:
        - Location of courses
            - Is it worth it to include online in the pathways? Committee consensus is yes as many students take courses both on-ground and online. ***Tanner/Heather to initiate data request with IR regarding number of students entirely online.***
        - Nudge points – FAFSA, Graduation Evaluation
        - Link to CVC-OEI
        - Inclusion of math/English in first year, make inescapable

6. Review of Action Items

- Tanner/Heather to initiate data request with IR to see which GE patterns students are following
- Tanner/Heather to initiate data request with IR regarding number of students entirely online
- Tyson to send email to faculty regarding the Equity Plan about a week before the next Academic Senate meeting

7. Future Agenda Items

- Case Management Workshop

8. Future Meeting Dates

- 11/16/22
- 11/30/22

Minutes

9. Adjournment at 2:35pm.

Meeting Chair: Heather Ostash, Tyson Huffman
Recorder: Tanner Barnett