



Minutes

Committee Name: Student Equity and Achievement Committee

Date: 02/01/2023

Time: 12:35-2:15pm

Location: MB 318 | Zoom

Present: Tyson Huffman, Heather Ostash, Franki Gregor, Katie Bachman, Lisa Stephens, Debilyn Kinzler, Vivian Baker, Kim Blackwell, Andrew Burch, Julie Cornett, Rebecca Pang, Melissa Gross, Dean Bernsten, Christine Small, Anthony Briseno, Jessica Kawelmacher, Jaclyn Kessler

Absent: Corey Marvin

Guest: Bryan King (IR)

1. Call to Order

Time: 12:35 by Heather Ostash

2. Approval of [Agenda](#)

3. Approval of [Minutes](#)

- Approved

4. Information Items

- **Updates**
 - SCION Housing feasibility student survey closing at the end of the week
 - [KCCD Conference](#) on 2/15/23 – all employee groups encouraged to attend
 - [TALE Fest](#) on 4/14/23 – All KCCD educators are encouraged to attend
- **Counseling Workshop – Case Management Update**
 - This was tentatively scheduled for 1/31-2/1/23 but has been moved to 3/6-7/2023. Outcomes to be discussed in a future meeting.
- **Program Pathways/Chair Workshop Update – [Pathways \(All\) – Major Classes Only \(Doc\)](#)**
 - The program pathway document was developed by Corey Marvin to act as a combined program pathway/location and long-term schedule. All programs would have this created to facilitate discussions by chairs in their departments for course sequencing, GE recommendations, etc. Advising/counseling notes also can be included here, particularly guidance for students on courses that may benefit from having taken ENGL or LIBR courses. We need also to note that this document would not replace a counseling appointment. Most programs' major sheets do not align with the sequence of courses, this document provides both the major overview and the suggested sequence of courses.
 - Concerns with ensuring this is updated regularly if it is implemented to the website. A product of this process will be further website updates, and it is indicated that



Minutes

there are tools being explored that can help with ensuring that relevant areas are updated automatically to make the management of this easier.

5. Discussion Items

- **Ensuring Learning**
 - Focus on this pillar at the DO level. District Consultation Council was presented with a [slide show](#) providing more information about the District's timeline, team, and some basic goals outlined. The District team has a request for a faculty lead from Cerro Coso. Our approach has been to go through the AUPs and Section Plans to identify already-proposed work that would fit into Pillar IV to help guide the direction of CCs work.
 - Lisa Stephens and Debilyn Kinzler have been developing a non-credit ESL program that is routing through CIC and should be ready for Fall 2023. Debilyn Kinzler also working with IT Faculty/Valerie Karnes on a technical writing course for the Cyber Security Baccalaureate. Vivian Baker shares that we are in an initiative pilot to participate in the Learning to Teach competency-based preparation systems. Andrew Burch is interested in developing courses for non-STEM majors in the next academic year.
 - Christine Small and Jessica Kawelmacher have both been part of a District committee regarding Credit for Prior Learning (CPL). Christine indicated that Cerro Coso should have an internal committee on CPL and has identified Matt Wanta, Peter Fulks, and Alfonso Guzman as potential members for this. Academic Petitions Committee has been the venue for this previously, but there are challenges there. Christine indicated this is an area where BC and PC are further along, so would be a good area for us to look into. Heather Ostash calls for input/rejection from the committee for SEAC to formally recommend CPL to the next level, with no objection the topic will be taken to the Vice President/President meeting on Feb 2, then likely to College Council.
- **[Enrollment Student Success with Equity Targets Tactics](#)**
 - This document is to be updated every 6 months to identify progress and track the data associated with the student centered funding formula (SCFF). Funding is based on 70% enrollment and the SCFF makes a distinction between regular and special admit (concurrent/dual enrollment/incarcerated) students – special admit students funded at a higher rate. Heather Ostash takes group through the document, particularly highlighting the data tables throughout: our on-ground enrollment has rebounded quite well this semester, but not quite to pre-pandemic levels. The closing of the California City Prison will impact ISEP, as will the closing of D-Yard in CCI, though we are assessing the other yards to maximize our footprint in CCI (Tehachapi).
 - This document will be referenced repeatedly throughout the next few months. Identifying strategies for the new/continued work towards this will overlap much with SEAC discussions.



Minutes

6. Review of Action Items

7. Future Agenda Items

- Counseling Workshop and Outcomes

8. Future Meeting Dates

- 2/22/23
- 3/15/23
- 3/22/23
- 4/5/23
- 4/26/23

9. Adjournment at 2:15pm.

Meeting Chair: Heather Ostash and Tyson Huffman
Recorder: Tanner Barnett