



# Minutes

**Committee Name:** SSSP

**Date:** August 29, 2018

**Time:** 12:30 – 2:30

**Location:** EW 207 | MAM 228 | BIS 197 | KRV 5

**Present:** Missy Gross, Tyson Huffman, Christine Small, Pam Campbell, Ryan Khamkongsay, Benjamin Beshwate, Julie Cornett, Corey Marvin, Stephanie Brantley, Laura Vasquez, Katie Bachman, Sharlene Paxton, Rebecca Pang, Nikki Gardape, Steve Rogers, Chad Houck, Caroline Sanderson, Sawyer Chrisman

**Absent:** Heather Ostash, Cliff Davis

## 1. Call to Order

Time: 12:36pm by Corey Marvin, Vice President, Instruction

## 2. Approval of Agenda- Approved, no additions

## 3. Approval of Minutes and Action Items- Approved, as-is.

## 4. Agenda Items

### 1. Committee Composition

- a. Administrator – Corey Marvin
- b. Counselor – Missy Gross
- c. 1 LAS Faculty Chair – Steve Rogers
- d. 1 CTE Faculty Chair - \_\_\_\_\_
- e. Educational advisor – Fabian Meneses

### 2. Cross-Functional Teams

- a. CFIT - Going forward with 2 teams, those 2 teams will go forward and what they uncover, what they learn will go into the handbook and the handbook will naturally evolve from a draft form to a final form. Both teams will have a set of goals. We have guidance from above that we will use cross functional teams to address guided pathways items.
- b. Example Charge- Programs
  1. A defined process for departments to implement for updating, designing and expanding the pathway to completion of a degree or certificate. This process should be adoptable by a department and should minimally include the following elements:
    - a. Review Navigate algorithms
    - b. Mapping of recommended General Education courses for a major (where appropriate)
    - c. Development of a long-term schedule

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- d. Development of core/common courses within a department/area of interest/discipline
  - i. On ground at identified campuses
  - ii. Online (only)
  - iii. Online-on ground hybrid
- e. Development of pathway recommendations or patterns for part-time students
- f. Development of prison pathways
- g. Integration of Dual Enrollment/articulated course opportunities
2. A recommended format for communication of pathway information for students on degrees/certificates, including:
  - a. Online
  - b. In-print
  - c. In-catalog
  - d. Marketing Outreach Brochures
  - e. For counseling and advising
- c. Timeline- Implantation Fall 2019 / Spring 2020 End of the year but no later than February or March to have pathways/ long term schedule clarified. Things to consider how far in advance do these changes need to be made?
- d. Committee Process
  - i. Lessons learned from other colleges
  - ii. Initiative Mapping
3. Elements of Student Success- Corey wants to review this-  
*Action Item: Corey to send out.* Roll to next meeting, this will allow for Corey to meet with Ryan

## 5. Review of Action Items

## 6. Future Agenda Items

## 7. Future Meeting Dates

September 12, 2018 | 12:30 – 2:30 | EW 207 with iTV to MAM 228, BIS 197 and KRV 5

September 26, 2018 | 12:30 – 2:30 | EW 207 with iTV to MAM 228, BIS 197 and KRV 5

## 8. Adjournment – 2:00 by Christine Small

Meeting Chair: Corey Marvin, in place of Heather Ostash

Recorder: Stephanie Brantley