



Minutes

Committee Name: SSSP

Date: September 12, 2018

Time: 1:00 – 4:00

Location: EW 207

Present: Pam Campbell, , Rebecca Pang, Steve Rogers, Katie Bachman, Stephanie Brantley, Heather Ostash, Corey Marvin, Julie Cornett, Clifford Davis, Tyson Huffman, Christine Small, Nikki Gardape, Fabian Meneses

Absent: Ryan Khamkongsay

1. Call to Order

Time: 12:35pm by Heather Ostash, Vice President, Student Services

2. Approval of Agenda

3. Approval of Minutes and Action Items

4. Agenda Items

1. Revisit Program Cross-functional Team-
 - a. Finalize
 - a. Membership
 - i. Administrator – Corey Marvin
 - ii. Counselor – Missy Gross
 - iii. 1 LAS Faculty Chair – Steve Rogers
 - iv. 1 CTE Faculty Chair – Matthew Wanta
 - v. Educational advisor – Fabian Meneses
 - b. Timeline
 - i. Make recommendation to better the process in the Fall in hopes that we have earlier adopters to implement the process in the Spring for priority registration in April.
 - ii. Look at the way the pathway is presented = Spring
 - b. Charge process- further develop the charge to provide context and background for why, how, etc.
 - Provide data points- completion, time to completion, number of units students completing with
 - Prescriptive at the top- some ways to go about and some ways to approach, some potential deliverables- leave it open ended at the end to come back with what is found-open



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- Is there a deliverable- communicate suggested deliverables- set some targets on what needs to be produced
- Maybe broad general deliverables

Next Steps:

- *Action Item: Heather to develop a template for the charge*
 - *Action Item: Leading from the Middle being part of the next 5 cross—functional team The team to come back with the timeline- alignment between SSSP and the team- development of a timeline that includes*
 - *Action Item: Develop a tracking template for discussions and identifying*
 - *Action Item: Maybe develop some templates or examples of tools that can be used*
 - *Action Item: Heather/Corey to compare CFIT membership to PGM*
- c. Stipends- how do we compensate?
- Compensation be determined by SSSP- by role or by leadership- leads get paid a stipend
2. Onboarding Cross-functional Team-
- a. Charge
 - b. Membership
 - c. Timeline
3. CFIT- Not discussed as a group
4. Guided Pathways Workshop
- October 16 – Fresno, CA



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5. Review of Action Items

6. Future Agenda Items

7. Future Meeting Dates

September 26, 2018 | 12:30 – 2:30 | EW 207 with iTV to MAM 228, BIS 197 and KRV 5

October 3, 2018 | 12:30 – 2:30 | EW 207 with iTV to MAM 228, BIS 197 and KRV 5

October 24, 2018 | 12:30 – 2:30 | EW 207 with iTV to MAM 228, BIS 197 and KRV 5

November 7, 2018 | 12:30 – 2:30 | EW 207 with iTV to MAM 228, BIS 197 and KRV 5

8. Adjournment

Meeting Chair: Heather Ostash

Recorder: Stephanie Brantley